

October 11,2002

Mr.Upali Jayawardena,
No.27,42nd Lane,
Colombo 06

My Dear Upali,

Our Ex-Co requested Mr.Nihal Wanniarachchi who represents this Association in the Ex-Co of the STC Mt.Lavinia OBA to verify the current position with regard to the proportionate share due to our Association for having participated in the Thomian Walk of August 2001.

On raising the matter at the last Meeting of the Ex-Co of that Association it came to light that 125 tickets in respect of the Thomian Walk had been handed over to you for sale among members, Old Boys and well wishers of STCG and it's OBA.

Apparently, you have todate not given an account for the tickets, that is to say, you have neither returned unsold tickets if any, nor handed over the cash collected by you on the sale of these tickets together with any unsold tickets.

In these circumstances, the Organiser of the Walk said that they were unable to settle our dues.

On Mr.Nihal Wanniarachchi telephoning you thereafter and informing you of the above, you admitted that there had been a lapse on your part and that you would look in to the matter. As almost one year has elapsed from the date of the event, i.e the Thomian Walk, I have been requested by the Ex-Co of our Association at its last Meeting on October 05,2002 to write to you and obtain your response and an early accounting of these tickets etc to the organizers of the Thomian Walk.

Please be good enough to let us have a very early reply so that we may pursue this matter and take steps to recover the monies due to this Association from the OBA of STC Mt.Lavinia.

Yours sincerely,

Shervon Fernando
Hony. Secretary.

October 10,2002

Vijitha Tea Factory
Ratnapura

Dear Sirs,

Your esteemed establishment agreed to have an advertisement for a sum of Rs.2,000/- placed in the Souvenir printed on the occasion of the Fellowship Dinner of this Association which was held in October 2001, last year.

The advertisement appeared in the souvenir, a copy which was made available to you.

It appears from the records of this Association that the amount due has not been received as yet. We are sure this is due to an oversight on your part. As such, please be good enough to send a cheque drawn in favour of S.Thomas' College Gurutalawa – Old Boys Association and crossed “A/C Payee Only” so that we may adjust this account and consider the matter closed.

Thanking you for having placed the advertisement.

Yours sincerely,

Shervon Fernando
Hony. Secretary.

7

September 10, 2007

Vijitha Yapa Associates (Pvt) Ltd
No.130,, S D S Jayasinghe Mawatha,
Nugegoda

Dear Sirs,

**Sale of the Book “The First Fifty Years A History of S.Thomas’ College Gurutalawa
– 1942 to 1992”
Cost Rs.500/- per Book**

We understand that a consignment of 50 books under the above title was handed over to you some time back by this Association to be sold at your Bookshop.

Please be good enough to let us know whether the entire consignment was sold or whether any of these books are as yet lying with you unsold and if so, have them ready for collection, so that our duly authorised representative may call over by prior appointment and take charge of same.

Please also be good enough to let us know whether the amount due to this Association being the sale proceeds of these books has been transmitted and if so the relevant details, ie. Dates and amounts of such remittances.

Your very early reply is solicited.

Yours faithfully,

Shervon Fernando
Hony. Secretary.

September 10, 2007

Lake House Book Shop.
Liberty Plaza,
R A De Mel Mawatha,
Colombo 03

Dear Sirs,

**Sale of the Book “The First Fifty Years A History of S.Thomas’ College Gurutalawa
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Cost Rs.500/- per Book**

We understand that a consignment of 50 books under the above title was handed over to you some time back by this Association to be sold at your Bookshop.

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Please also be good enough to let us know whether the amount due to this Association being the sale proceeds of these books has been transmitted and if so the relevant details, ie. Dates and amounts of such remittances.

Your very early reply is solicited.

Yours faithfully,

Shervon Fernando
Hony. Secretary.

October 30,2002

Mr.Upali Jayawardena,
No.27,42nd Lane,
Colombo 06

My Dear Upali,

Thomian Walk – 2001

I invite your kind attention to my letter of October 09,2002.(copy enclosed).

The next Ex-Co Meeting is due to be held on November 07,2002. Please be good enough to let me have your observations etc, with regard to the tickets handed over to you by S.Thomas' College, Mt.Lavinia or it's OBA for sale among Old Boys and well wishers of Gurutalawa with regard to the Thomian Walk of August 2001.

I need to report back to the Ex-Co whether you have, as requested by the S.Thomas' Mt.Lavinia OBA, (through Mr.Nihal Wanniarachchi – our Representative on their Ex-Co) returned the unsold tickets together with the cash realized from the tickets sold.

Please let me have an early reply.

With Kind Regards,

Yours sincerely,

Shervon Fernando
Hony. Secretary

September 10, 2007

Dear.....

I am sending this note, as a “last call” to request you to be good enough to send any advertisements, donations, contributions etc, which you wish like to hand over to the Organisers of the Dinner Dance of November 16,2002 the total proceeds of which are to be applied towards the College Development Fund. If you have already sent some please ignore this reminder.

All cheques should be drawn in favour of the “**S.Thomas’ College, Gurutalawa OBA**” and crossed “**A/C payee only**”.

The remittance may be sent direct to the Bankers of the OBA, namely Standard Chartered Grindlays Bank Fort Branch credit of Account No 01-1005359 -02/ Bank Code:SCB LLK LX **UNDER ADVICE TO US.**

Formal receipts will be issued promptly by the Hony. Treasurer.

I trust you would have received all 03 of the Newsletters etc, of the OBA.

Yours faithfully,

Lakshman Jayatilaka