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SUMMARY OF EX-CO MINUTES FROM APRIL 08- NOVEMBER 05 2002

A

DR. R L HAYMAN AND CANON A J FOSTER SCHOLARSHIP FUNDS

EX-CO MEETING OF MAY 17, 2002

“The Treasurer..... said
Rs. 100,000/- each is in Fixed Deposits in Pramuka Bank regarding the Dr. R. L. Hayman and Rev. A. J. Foster Scholarship Funds.”

EX-CO MEETING OF JULY 19, 2002

Mr. Gamini Fernando also reported he had uplifted the 02 deposits at Pramuka Bank which had matured and re-deposited the proceeds for the time being in Account No.2 of the Standard Chartered Bank pending the decision of the Ex-co to reinvest the funds. This matter was to be taken up under Any Other Business.

*The Committee noted that:
though the balances as at 31.12.2001 in the Dr.Hayman & Fr.Foster Scholarship Funds have been shown as Rs.125,625 and Rs.137,625 respectively, the interest had been applied to other uses and as such the actual balance in the two Funds as at maturity of the two Promissory Notes was Rs.118,131.75 after WHT on 15 July 2002.*

In view of these circumstances:

- a) *The Committee agreed to and approved the award of a Scholarship of Rs. 1500/- per month to two students as proposed. It was resolved to discuss this proposal with the Head Master in detail and finalise same.*
- b) *The Committee also resolved to place the funds in the Standard Chartered Bank or Commercial Bank of Ceylon Ltd in the form of two Deposits on Treasury Bills to mature in six months (about end January 2003) with a face value of Rs. 120,000 and any excess left over from the Rs. 118,131.75 to be deposited in the National Savings Bank account for use of the two Scholarships for two students as approved on the suggested basis, which will be about Rs. 4500/- each as the excess after purchasing of Treasury Bills would be enough to cover this expenditure.*

EX-CO MEETING OF SEPTEMBER 05, 2002

Mr. Gamini Fernando- Treasurer reported that the two deposits in Pramuka Bank representing the Dr.R. L.Hayman and Fr.A.J.Foster scholarship fund moneys of Rs.118,131/75 each had been uplifted and re-invested in Treasury Bills which the Ex-Co felt was more secure.

The Treasurer reported that Rs.118,131/75 each for the Dr.R L Hayman & Rev A J Foster Scholarships could be placed in Treasury Bills, even though the ledger indicated Rs.125,625/- and Rs.137,625/- respectively as the excess had been used for current account purposes by the previous Ex-Co.

EX-CO MEETING OF OCTOBER 05, 2002

06 Scholarships were being awarded during the Third Term to students in the Primary, Middle and Senior schools i.e years 4,7 and 10 on the grant made by an Old Boy and it was hoped to continue the award of the scholarships through the Dr.R L Hayman and Fr.A J Foster Scholarship Funds from the OBA from January 2003. The Head Master appreciated this gesture of Mr.Lakshman Jayatilaka and the Ex-Co expressed their gratitude to him.

EX-CO MEETING OF NOVEMBER 29,2002

The Headmaster also mentioned the cases of two senior students who had fallen into arrears of school fees due to various misfortunes. He appealed to the Ex-Co to pay the arrears and make arrangements so that their fees for the year 2003 could be met by the OBA. He suggested that these monies be paid out of the Dr. R.L. Hayman and Fr. A.J. Foster Scholarship Funds. This suggestion was discussed in detail. Mr. Bandula Wanigasekera mentioned that a dangerous trend or precedent may be created by permitting or encouraging such payments. He also pointed out that this may induce other students to fall into arrears and depend on the OBA to bail them out; and some care should be taken in acceding to these appeals. Mr. Lakshman Jayatilaka brought to the notice of the Ex-Co that the case of one of the students had been taken up during the period of the last Ex-Co. Some members of that Ex-Co had jointly contributed towards payment of his arrears of fees of Rs. 37,000/-. Apart from that the Ex-Co had also resolved to pay Rs. 12,000/- out of the Dr. R.L. Hayman Scholarship Fund for one year from January 2001 to December, 2001 towards the arrears. He mentioned that whilst individual members were free to sponsor or assist any student in difficulty it would be incorrect to appropriate monies belonging to the above two funds towards alleviating hardship faced by any student in a situation where the criteria for the award of these Scholarships had already been laid down by the OBA itself. He tabled a copy of the Secretary's Report for the year ended December, 31st 1996 in which reference was made to this criteria which had been drawn up by Mr. Arthur Perera in conjunction with Headmaster Mr. Collin Ratnayake and unanimously accepted by the Ex-Co at a meeting held on October, 31st 1996. It would be incorrect to ignore the criteria laid down by the Ex-Co itself in this manner. The Minutes of that Ex-Co Meeting were now not available, the only record available being the Secretary's Report. After discussing this matter further the Ex-Co was of the view that the criteria referred to was, in the present context,

impracticable and hence needed to be replaced with fresh criteria to be drawn up by this Ex-Co in consultation with the Headmaster so that the award of the Scholarships from January 2003 could be a reality. Mr.Lakshman Jayatilaka mentioned that he had prepared a draft of the suggested criteria which the Ex-Co could discuss with the Headmaster make necessary adjustments and adopt after finalisation for future use. After much discussion Mr. S. Balaramesh undertook to sponsor the fees of one student. This was greatly appreciated by the Members present. Further details with regard to the total amount of arrears etc. were to be supplied by the Headmaster so that this matter could be considered further.

B

COLLEGE HISTORY BOOKS

EX-CO MEETING OF MAY 17, 2002

The Head Master tabled

A statement containing details he had been able to ascertain from his staff as regards the sale of the College History Books and payments made to the OBA by the College from time to time.

“An Extract of the Minutes of the Meeting of the Annual General Meeting of 22.02.1997 was read out according to which a sum of Rs. 300,000/- was due from College to OBA. The Headmaster from a statement, which he tabled, read out a series of payments, said to have been made by the College to the OBA over a long period of time. The Headmaster confirmed that over a period of time, new students had been debited Rs. 500/- on account of the College History book when in fact the book had not been made available to the students. On his instruction, this practice has been suspended forthwith. He had found only 32 books now remaining. He had directed that they be not sold to new entrants as Old Boys will be interested in purchasing same. He was requested to send the books to Colombo as several Old Boys had expressed an interest in purchasing same. The question of reprinting the book with the additional 10 years, i.e. 1992 to 2002, was also to be given consideration after the return to the country of the Senior Vice President. As regards the amount due from College to the OBA on account of sales, it was decided to make the necessary entries in the respective accounts so that any monies due to the OBA from College could be written off as these amounts were irrecoverable and no proper accounting had been done.”

“On the proposal of the treasurer, Mr. Gamini Fernando, seconded by Mr. Bandula Wanigasekera, the sum of Rs. 300,000/- said to have been due from the College to the OBA was written off as a Bad Debt, since it was a matter between the College and the OBA.”

EX-CO MEETING OF JUNE 15 2002

It was also pointed out that the actual amount to be written off as a bad debt from the accounts of the OBA should read as Rs.316,240/- and not Rs.300,000/-. This was to be given effect to by the Auditors in due course. It was agreed that the collection from History books was for the Welfare of the College and to be given to the College Development Fund eventually, and hence it would be in order to treat this amount due as a gift and write off the amount, as it serves no purpose in carrying this amount in the Books of Accounts.

EX-CO MEETING OF JUNE 15, 2002

There had remained in College 32 books on the College History, which had been handed over to Mr. Lakshman Jayatilaka. Already 4 books had been sold. 05 books were available at the Meeting for sale and 02 Members indicated they wish to purchase some. 26 books now remained for sale. The question of writing up the history of the last 10 years was to be looked into later.

EX-CO MEETING OF JULY 19, 2002

It was reported that 12 College History books had been sold out of the 32 books which had remained in College. 15 books were available with the Hony. Secretary and the balance 05 with Mr. Rizvi Jalill at No. 160, Bullers Road, Colombo 7. The Senior Vice President undertook to speak to a responsible person at Lake House to ascertain the fate of the consignment of 50 books given to that establishment for sale. Mr. Gamini Fernando was also requested to check the position at Vijitha Yapa Bookshop where mention had been earlier made of Rs.10,000/- due on sales. Both undertook to report back at the next Meeting of the Ex-Co their findings.

EX-CO MEETING OF SEPTEMBER 05, 2002

It was reported that out of the 35 College History Books collected from Gurutalawa in June 2002 after sales effected in Colombo the balance now remaining was 10. Mr. Duleepkumar undertook to check with the Lake House Bookshop the fate of the consignment of 50 books given to that establishment for sale and revert to the Ex- Co. Mr. Gamini Fernando informed that he had met Mr. Lal Yapa whilst the latter was in Colombo a few weeks back and discussed the matter with him. Mr. Lakshman Jayatilaka read out from an E-mail received from Mr. Lal Yapa sent on his return to USA and explaining what appeared to be the position of the Vijitha Yapa Bookshop. It appeared that the full amount due to the OBA had been settled a few years back. Mr.Lal Yapa says “ Gamini Fernando wanted info on the history books handed over to Vijitha Yapa’s for sale. I can remember settling this issue about 3 years ago with UJ. In fact, Clifford Ratwattte too had got involved in this matter. What I found at that time was that the books had been handed over by the printers and a cheque had been issued in the printer’s name and they had returned it and it was still in the file. This was because the person who handed over the books had not mentioned the payee’s name. Finally a fresh cheque was issued in favour of STC Guru OBA and handed over to UJ. If you need more information on this matter please contact Rohan Wijesekera, Deputy GM at Vijitha Yapa’s Nugegoda. Sorry I do not have his phone number. I have spoken to Rohan and he will be able to give all the information. Infact, Rohan is an Old boy of Guru in the 70’s.” In fact a fax had been received from the Accountant of the Vijitha Yapa Bookshop today wherein they have mentioned that they were looking into their records and would submit a Report shortly. It appeared that the transaction was over 05 years old and there were no entries relating to same in their Computer, and it is unfortunate that this had not been looked into earlier.

EX-CO MEETING OF OCTOBER 05, 2002

As regards the College History Books, Mr.Duleepkumar mentioned that the Lake House Bookshop had undergone certain changes in management etc, and that he would pursue his inquiries. As regards the Vijitha Yapa Bookshop, Mr.Gamini Fernando mentioned that the Bookshop was still looking into their records and had still not responded. However it was decided to write to these two establishment as well.

EX-CO MEETING NOVEMBER 07,2002

Mr. Duleepkumar reported that Lake House Investments Ltd did not have any record whatsoever of College History Books handed over to them for sale. Nor had it any related documents. Mr. Bandula Wanigasekera mentioned our Association did not seem to have any record either. With regard to Vijitha Yapa Bookshop the contents of the E.mail received from Mr.Lal Yapa which was tabled pointed to the fact that what was due to the Association had been remitted. Mr. Mahen Ranasinghe mentioned that Mr. Sunil Hanthi a previous Treasurer had informed him that he had with him some papers relating to the College History Books which appeared to indicate that all monies due had been paid by the Bookshops. In the absence of these documents, the matter could not be gone into any further. Mr. Lakshman Jayatilaka mentioned that the only good thing that appeared to have come out of the exercise was to have enrolled as a member of the OBA Mr. Rohana Wijesekera, the Manager of the Vijitha Yapa Bookshop at Nugegoda and securing a full page advertisement by personal appeal to Mr. Vijitha Yapa himself. Mr. Lakshman Jayatilaka reported that all 35 copies of the College History book removed from Gurutalawa in June had now been sold. The question of a reprint and / or the writing of the last 10 years, i.e. 1992 – 2002 was discussed but no decision taken.

EX-CO MEETING OF NOVEMBER 29,2002

It was reported that the 32 History books removed from Gurutalawa had now been disposed of and the monies credited to the OBA account. The actual amount of the History Books involved was 32 and not 35 as erroneously referred to in some previous minutes.

C

DR. R.L. HAYMAN MUSEUM

EX-CO MEETING OF JUNE 15, 2002

Several matters relating to the Hayman Museum were discussed. The question whether Mrs. Mary Hayman had sent any money towards the Museum was not clear although previous minutes said so. Members pointed out that according to information received the amount remitted was said to be Rs. 150,000/-; that the money had been utilized to buy desks and chairs; that the money had been paid into a College Bank Account; that it had been left with the Board of Governors etc. etc.etc. It may not be wise to write to Mrs. Mary Hayman and make inquiries from her which may give her cause for concern or alarm and in view of the uncertainty it was decided to consider the question whether money was received from her as being laid aside for the time being unless a member had concrete evidence on this subject to re-open same.

Mr. Bandula Wanigasekera had verified from Mr. V. Tharumaratnam whether any personal effects etc, of Dr. Hayman were available with him or elsewhere, and if so to have same brought to College for the purpose of the Hayman Museum. Mr. Tharumaratnam had said that though this was supposed to take place nothing had been sent to him. Mr. Lakshman Jayatilaka pointed out that reels of films done by Dr. Hayman and which were in good condition, together with two of his Projectors, one of which was in good condition, as well as his Typewriter were available in the College office, to form the nucleus of the Museum. Some of the films related to his World Tour, Scout Camps to Yala and Wilpattu, Ruined cities; and even Old Boys Day and Reunion from 1959 to 1962. They were valuable items and should be preserved. The Head Master said that his room would be the most appropriate place to site the Museum, and as soon he moves into the new Administration Block this Project may be implemented and until then the items would be securely kept.

EX-CO MEETING OF JULY 19, 2002

Mr. Shervon Fernando, Hony. Secretary tabled a letter dated June 27,2002 written by him to Mr. Biran Tharumaratnam, the son of Mr.V. Tharumaratnam who according to previous minutes of an Annual General Meeting on February 24, 1996 is supposed to have had the custody of some of the personal effects of Dr. R.L. Hayman which were to be shipped from U.K. to Sri Lanka. Mr. Bandula Wanigasekera who was detailed to look into the matter reported that the letter to Mr. Biran Tharumaratnam was a sequel to his discussions with Mr. Tharumaratnam. (Snr.) It appeared that Mr. Tharumaratnam had not at any point of time had the custody of these personal effects. It was resolved to pursue this matter with Mrs. Hayman, in a tactful manner and that if there were any items still available , they could be shipped to Sri Lanka to form part of the Hayman Museum. Mr. Don Gazara who had had a very close relationship with Dr. and Mrs. Hayman in U.K. undertook to attend to the shipping without incurring any expenditure for the OBA or College. It was the unanimous view of the Ex-co that the Hayman Museum Project should be proceeded with and that the obvious location should be the

office room from which Dr. Hayman worked, after the vacation of that room by the present Headmaster to his new location at which stage the necessary arrangements could be made. Mr.P S Duleep Kumar indicated that there had been letters which Dr. Hayman had written to his mother in England which Dr. Hayman's mother had bound into 10 volumes and returned to Dr. Hayman. Mr.Chandrasekera a former Acting Head Master informed him that he placed the bound volumes in the steel cabinet which is presently lying in the Head Master's office room.

It was decided to request the Headmaster to have the safe opened in his presence and to itemize all that is found within. It was also decided to request the Headmaster to preserve the Reels of film which had previously been listed on behalf of the Ex-Co together with the 2 Projectors used by Dr. Hayman, one of which was still in good working order and Dr. Hayman's old Typewriter. These would form the nucleus of the Museum. It was decided to give publicity to this project in the Newsletters so that any Old Boy or Member of the staff or well-wisher who desired to submit any material or memorabilia in their custody or possession was free to contribute such material.

The Committee noted that:

All the monies sent by Mrs.Hayman have been now traced and that they have been used by previous Head Masters for various purposes connected with the College. As such nothing was available for the Hayman Museum.

EX-CO MEETING OF SEPTEMBER 05, 2002

Mr. P. S. Duleepkumar Senior Vice President inquired from the Headmaster whether the steel cabinet presently lying in the Headmaster's Office Room in Gurutalawa wherein had been placed 10 Bound Volumes of letters which Dr.Hayman had written to his mother in England was opened as discussed earlier. The Headmaster indicated that he had not done so as yet but that he would do so soon and keep the Ex – Co informed.

Mr. Duleepkumar inquired whether there was any response from Mr.Biran Tharumaratnam with regard to any items belonging to Dr. Hayman and which could be placed in the Museum. Mr. Lakshman Jayatilaka stated that according to information received Mr. Biran Tharumaratnam was to visit Mrs. Hayman in Bournemouth as contact on the telephone had proved impracticable and thereafter revert. The Secretary was requested to communicate with Mr. Biran Tharumaratnam once again in this connection.

Mr. Shervon Fernando tabled a letter dated July 30, 2002 sent by the former Headmaster Mr. Alban Fernando explaining the circumstances under which monies sent by Mrs. Hayman towards the Hayman Museum had been used for College Development Work. This matter has now been resolved and it appeared that funds had to be collected afresh towards the establishment of the Hayman Museum.

EX-CO MEETING OF OCTOBER 05, 2002

Mr.P S Duleepkumar, Senior Vice president inquired from the Headmaster whether the steel cabinet presently lying in the Headmasters office room had been opened as arranged earlier. The Headmaster stated that although the steel cabinet had been opened, the contents did not include the ten bound volumes of letters which Dr.Hayman had written to his mother in England. The Headmaster however said he will pursue his search. Mr.Duleepkumar suggested that the Headmaster contact Mr.Chandrasekera, the Headmaster of S.Thomas Collegiate School Bandarawela who might be able to throw some light on this matter

Mr.Duleepkumar inquired whether there had been any response from Mr.Biran Tharumaratnam with regard to the items belonging to Dr.Hayman and which were to be placed in the Hayman Museum. Mr.Shervon Fernando, the Hony. Secretary informed that a letter had been dispatched to Mr.Biran Tharumaratnam but no response had been received so far. At this stage Mr.V Tharumaratnam, Biran's father, who was present by invitation indicated that it was difficult to communicate with Mrs.Hayman over the telephone and that Biran would have to travel to Bournmouth on a convenient date and meet Mrs.Hayman to discuss these matters.

EX-CO MEETING NOVEMBER 07,2002

The Headmaster stated that he had spoken to Mr. L A M Chandrasekera the Headmaster of S. Thomas' College, Bandarawela about the ten bound volumes of Dr.Haymans letters to his mother, but that Mr. Chandrasekera was not aware of same; that the Headmaster would continue his search. Mr. Lakshman jayatilaka suggested to the Headmaster that a search be made in the built-in wall cupboard on the corridor immediately opposite the Headmaster's office; that Mr. John Marasinghe who was associated with Dr. R.L. Hayman for several years had mentioned that old records may be stacked within same. The Headmaster agreed to have this area also searched.

Mr. Duleepkumar inquired whether there had been any response from Mr. Biran Tharumaratnam regarding items belonging to Dr. Hayman to be placed in the Hayman Museum. Two letters dated September 23 and October, 29, 2002 addressed by the Hony. Secretary to Mr. Biran Tharumaratnam were tabled. Mr. Lakshman Jayatilaka reported that Mr. V Tharumaratnam, Biran's father, had indicated that Biran was having some difficulty with regard to obtaining leave to travel to Bournmouth to meet Mrs. Hayman owing to his heavy commitments involving his work and that he would attend to the matter and revert. It was decided to leave the matter at that. At this stage Mr. Don Gazara volunteered to speak to Mrs. Hayman personally, make the necessary inquiries and if need be, have any items collected from Mrs. Hayman, shipped to Sri Lanka and made available to be placed in the Museum.

This offer was appreciated by Members of the Ex-Co. Mr. Mahen Ranasinghe mentioned that Mr.V.Tharumaratnam had located various items including photographs taken by Dr.Hayman which could be placed in the Museum. The items were considerable. Mr.

Lakshman Jayatilaka suggested that before these items are dispatched to Gurutalawa they be inventorized in some acceptable order with the guidance of the Senior Vice President Mr. Duleepkumar and of Mr. Bandula Wanigasekera. He also appealed to the Headmaster that the said items together with the 2 projectors one of which is still reported to be in good working order, Dr. Hayman's typewriter and his films which has been itemized previously in the Minutes be kept in a separate cupboard or shelf, secure until the Headmaster's office is relocated and the Hayman Museum could be commenced as the latter items are presently stacked in a haphazard manner in an inner room behind the telephone operator's table. The Headmaster agreed to attend to this matter.

The Headmaster agreed to keep in a secure place within the office the two projectors which were used by Dr. Hayman as well as his typewriter and the films done by him of which a record has been made. This arrangement would continue until the items could be placed in the Museum.

It was also decided to inventorise in some form the numerous photographs, letters and other papers that were in a box available with Mr. Tharumaratnam. It was decided to do the inventory in Colombo under the guidance of Mr. Bandula Wanigasekera before these items are sent to Gurutalawa. The Headmaster undertook once the items are received at Gurutalawa, to keep them together with the other items meant for the Hayman Museum.

EX-CO MEETING OF NOVEMBER 29,2002

The Headmaster mentioned that he had instructed Mr. Premadasa of his office to cause a search to be made in the built-in cupboard referred to earlier and elsewhere for Dr. Hayman's letters and would inform the Ex-Co if the letters were found. They would then be preserved carefully to be placed in the Hayman Museum.

The letters, photographs etc. which were available with Mr. V. Tharumaratnam are now with Mr. Mahen Ranasinghe to be handed over to Mr. Bandula Wanigasekera for purpose of making an Inventory. Mr. Bandula Wanigasekera indicated that as the contents were voluminous it would take some time to complete the Inventory.

D

SUBODHI MOVEMENT & FR.DR.MERVYN FERNANDO

EX-CO MEETING OF JUNE 15,2002

Mr Lakshman Jayatilaka mentioned that he knew Father Mervyn Fernando of the “Subhodi Movement” personally. The OBA had previously been keen to have Fr Mervyn arrange some activities at Gurutalawa. Fr Mervyn had now expressed his interest in arranging a suitable course at Gurutalawa provided the school authorities were also equally keen. The Headmaster had expressed his interest and had welcomed the initiative. Fr Mervyn would therefore visit Gurutalawa in due course. He was due to leave for USA in Mid-July and Mr Lakshman Jayatilaka would arrange a Meeting between Fr Marvyn and the Headmaster in Colombo on the Headmaster’s next visit to Colombo.

EX-CO MEETING OF NOVEMBER 29,2002

Mr. Lakshman Jayatilaka also tabled a report submitted by Fr. Dr. Mervyn Fernando who was accompanied by them to Gurutalawa on October, 31st . A copy of the report was also made available to the Headmaster for his consideration. It is hoped to initiate the programmes for students and teachers in the 1st term of 2003 in consultation with the Headmaster.

E

MEMBERSHIP DRIVE, MEMBERSHIP CARDS, MEMBERS DIRECTORY, NEWSLETTERS, REGISTER OF MEMBERS & SECRETARIAL WORK ETC.

EX-CO MEETING OF 08 APRIL, 2002.

The Secretary read out the draft Minutes of the 42nd AGM. The Senior Vice President Mr.Duleep Kumar requested that the names of the deceased be stated in the minutes as it would automatically help to update the Register of Members.

The Secretary added that the draft Minutes of the AGM were not made available to him by the previous Secretary up to the time the draft Minutes were compiled, and that it was compiled by him with the assistance of Mr.Lakshman Jayatilaka who was present at the AGM.

Mr.Sumeda Perera requested the Secretary to write to the S.Thomas' College UK OBA Branch to get assistance for projects. He had met a member of the S.Thomas' College U K OBA & discussed this opportunity. The Secretary was requested to write to the S.Thomas' College ,UK OBA once the address is obtained.

EX-CO MEETING OF 17TH MAY, 2002.

“Newsletters:

The interim report dated May, 17 2002, of the sub committee for Newsletters was tabled. the draft of the first Newsletter had been handed over to Mr. Bandula Wanigasekera for whetting and is expected to be finalized over the weekend to be given to the Printers early next week. It is expected to be sent out before the end of May as planned.”

New Register of Members

“The Interim Report dated May 17, 2002 of the Sub-Committee for Membership was tabled. A new Register of Members has been finalized. It is available for inspection. As at date 769 Members are on the Register. Of these the addresses of 189 Members are not available. Lists of these Members were distributed amongst Members of the Ex-Co for the purpose of assisting in tracing them. Immediately several Members mentioned that they were able to provide the addresses of a few known to them. These lists will also be included in the Newsletters to be sent out before the end of the month. It is expected to collect an appreciable number of addresses in this manner to be included in the Register.

Membership Cards:

“Membership Cards have been finalized and Members of the Ex-Co present were handed over their cards.”

“It was Resolved that the cards of the rest of the Members of the Ex-co and the Membership would be sent by Registered Post together with the first issue of the Newsletter.”

The Directory of Members:

“The Directory of Members had been prepared and was with the Printer. They should be ready by the end of the month.”

It was resolved to price the Directory of Members at Rs. 150/-.

Membership Drive

“It was reported that hitherto the response from Old Boys who are non members was very lukewarm towards enrolment. Application Forms have been sent to USA, Canada, UK and Australia. It is also available on the Net. Application Forms were distributed amongst the Ex-Co Members who were present to enable them to enroll at least one member every month. In addition, Application forms have been left with the Head Master so that school leavers could be enrolled. There has been no response from the last category too. Applications that do come in are acknowledged in writing and a receipt for the subscription fee sent within 3 working days together with the Membership Card. It was felt that these steps would sufficiently impress the Old Boys as regards the efficacy of the work handled by the present Secretary. The format of the new Application was tabled and approved for usage.

Two Receipts written out by the Secretary of the provisions Ex-Co were produced for the perusal of the Members. They were in the names of Mr. R. C. Laknatha and Mr.M.S.Jayaraj in respect of subscription fees for Membership. As the relevant Applications for Membership were not available in the Secretaries file as there were no addresses and the Members were not personally known to the current Secretary, they could not be posted. The Members also could not be informed of their enrolment, Mr. G.S.S. Perera indicated that he may be in a position to furnish the addresses so that the Receipts could be posted, the proper names entered in the Register of Members and the Directory of Members and the Newsletters and the Membership Cards also transmitted to them.

The Hony.Secretary and the Treasurer tabled lists of Files, Registers, Documents etc. which they had respectively received from their predecessors for purposes of record.

EX-CO MEETING OF JUNE 15, 2002

Mr. G S S Perera who had indicated he may know the identity of the members concerned was requested to ascertain the addresses of Mr R L Laknatha and Mr. M.J. Jayaraj in terms of the previous Minutes.

Newsletters-

Mr Lakshman Jayatilaka reported that as at date issue (1) of the Newsletter had been despatched by Registered Post together with the Membership Cards to 593 Members whose addresses were available in the new Register of Members. As at date 23 Newsletters had been returned undelivered by the Postal Authorities. The names of those Members had been deleted from the Mailing List and an endorsement made as regards change of address in the Register of Members. Their names would also be added to the list of members whose addresses are being sought in the future issues of the Directory of Members and Newsletters.

Mr. Duleep Kumar and Mr. Bandula Wanigasekera mentioned that several members who had received the Newsletter were appreciative of the trouble taken etc. Mr. Duleep Kumar specifically referred to a call he had received from an Old Boy Mr. Sri Ragunathan in Toronto pledging a ½ page Advertisement in the Dance Souvenir and the proceeds of a stall the Old Boys were taking at a Fair in Toronto.

Many Members had responded by providing the current addresses of Members also. Wherever possible they are being contacted on the telephone. Newsletters are being sent to them and their data entered in the Mailing List and in the data base for future issues of the Directory. Mr. Bandula Wanigasekera mentioned that already some OBA members had made voluntary contributions to the College Development Fund in the form of outright payments or standing orders. We should therefore express our gratitude by mentioning their names and saying that the contributions ranged from (Rs. 2000/- to Rs. 15,000/-) in the next issue of the Newsletter.

Mr Lakshman Jayatilaka states as follows with regard to the following matters : -

New Register of Members

As at present, there were 767 Members on the Register of whom 174 were without addresses. The addresses of 593 were available. With the expected return of undelivered Newsletters, the figures would change.

Membership Cards

Membership Cards have been sent out to all Members of the OBA whose addresses are available.

The Directory of Members

The Directory of Members had been printed and was available for purchase at a nominal price of Rs.150/-. This was the first time a Directory of Members has been put out by the OBA. A copy was displayed. About 30 copies were available for sale at the Meeting.

Membership Drive

There had been approximately 7,818 students admitted to Guru since January 1947. The number admitted from 1942 to December 1946 was not available in the College Office. Application Forms have been handed over to all Members of the Ex-Co. It was available at the College office to be given to school leavers. Forms had also been made available for distribution amongst the staff. The format of the Application would also go out with future Newsletters.

Several letters of appreciation and commendation as regards the Newsletter etc, which were received from Mr. Christo Gonawala. Mr. Kumar Munaweerahetty and Mr. Cecil Habaragoda were noted. There had been many telephone calls also in the same rein.

Several members pointed out that none of the members of the staff had joined the OBA and that this was a disadvantage to the College and its students. Mr. Lakshman Jayatilake mentioned that he had made some effort in this direction, but without any success. He undertook to renew his efforts.

EX-CO MEETING OF JULY 19, 2002

a Newsletters

Mr. Lakshman Jayatilaka reported that issue (2) of the Newsletter had been despatched to 581 Members. As and when information relating to the whereabouts of Members are received, in the last issue of the Newsletter together with the Membership Card is despatched to them by Registered Post. Mr. Mahen Ranasinghe suggested that the Month or Date of the Issue be prominently displayed on the front cover of the Newsletter. This suggestion was accepted and noted by Mr. Shervon Fernando. Mr. Duleep Kumar the Senior Vice President suggested that the Newsletter be divided broadly into 4 sections, i.e.

- i. News on College*
- ii. News of Old Boys*
- iii. Activities of the Ex-Co*
- iv. Any other matters.*

He also suggested that the next issue of the Newsletter contain: Excerpts from the Prize Day speeches of the Chief Guest and the Headmaster and that a copy of the Draft of the New Rules also be sent along with the Newsletter.

b. Report of the Sub-committee for Membership:

Mr. Lakshman Jayatilaka reported that there were 766 members on the Register, out of whom the addresses of 184 were not available. From information received it transpired that a further 11 members were deceased. An endorsement to that effect would be made against their names. Senior Old boys who had undertaken to send in information available with them as regards current addresses were to be contacted. Membership Cards (together with Newsletters) were being sent as and when present whereabouts were located. The Directory was being up-dated

regularly and a proposal to make it available in outstations to facilitate easy access to purchase same was being considered. The points of sale would be notified in the next Newsletter if this proposal is accepted. Enrolment of Members was proceeding slowly. Mr. Rizvi Jalill reported that he had personally communicated with almost 400 old boys who had left College in the early 80s but only one or two had responded. It was also reported that according to the data available not a single Old Boy who had left College in the last decade had joined the OBA. Application forms are now available in the College office and Mr. Premadasa of that office has been delegated to co-ordinate with the activities of the OBA. It was agreed to see if any progress had been made in this effort.

EX-CO MEETING OF SEPTEMBER 05, 2002

Issue No 1 of the Newsletter was sent to 591 Members. 21 were returned undelivered. Issue No 02 of the Newsletter was sent to 596 Members. Only 03 were returned undelivered. Mr. Lakshman Jayatilaka reported that work on Newsletter No.03 would commence shortly and it would go out by the end of September together with a copy of the draft of the new Rules. A copy of the Headmaster's Report and the Speech of the Chief Guest at the Prize Giving were tabled.

Mr.Lakshman Jayatilaka reported that as at date there were 782 names in the new Register, of which 12 were deceased. Out of the balance 770 current Members the addresses of 170 were not available.84 names out of the said 170 were names that had been automatically transferred from the Old Members Register without any addresses whatsoever. Thus the OBA was now in touch with 600 of its Members. It had been possible to locate 44 Members whose whereabouts were not known as at March 02,2002.Their addresses have been supplied by other Members. Some of the Members located were presently residing in Australia, India, U.K., Singapore, U.S.A., Germany, and Canada. Several Members were now informing their change of residence by letter which information was being duly noted and acknowledged in writing. The names of Mr. Neville de Alwis and Dr. David Ponniah, Wardens of S.T.C. Mount Lavinia as well as Mr. Alban Fernando, Colin Ratnayake and Geethal Mendis Headmasters of Gurutalawa had all been included in the new Register as Members for the first time. They have been sent their Membership Cards and Newsletters. Membership Cards are now dispatched normally within 24 hours of enrolment. Applications for enrolment were being sent with Newsletters and are available in the College Office. 24 Members have been enrolled as at date from March 02, 2002. 07 other Applications were pending verification with the Headmaster or Warden. New Members included those residing in Australia , Canada , Dubai and U.K. who have responded to letters and information on the website not only by enrolling but also sending generous contributions for the College Development Fund . Only about 75 copies of the Directory had been sold leaving over 200 copies of the 1st issue unsold. This would delay the printing of the 2nd issue, although the data base in the Computers is being updated regularly. Thus a Computer print-out can be made available to any interested Member which will be as at date. Already over 150 amendments had been made/recorded in the Directory since its date of issue. It was suggested that the adjusted pages be appended as an annexure to the 1st issue when being sold. The

feasibility of this proposal was to be considered by the Sub-Committee. Interest had been shown by Members of the College Staff in joining the Association and they had been informed that this would be very welcome.

EX-CO MEETING OF OCTOBER 05, 2002

1. Newsletters

The Headmaster mentioned that before taking up the items in the Agenda, he would like to extend a warm welcome to all members of the Ex-Co of the OBA who had traveled upto Gurutalawa. The Headmaster also welcomes members of the staff who were present by invitation to extent their support to the OBA in their development efforts, and to bring to the notice of the Ex-Co any problems they have.

Mr.Lakshman Jayatilaka tabled a report of the Sub-Committee. Issue No.3 of the Newsletter had been printed on schedule and was being posted today. Unfortunately copies for the Ex-Co had not been brought up to Gurutalawa for distribution today. The Newsletter included accounts of the OBA from January to August 31,2002, and a draft of the new Rules of the OBA. Excerpts from the speech of the Chief Guest as well as the Report of the Headmaster presented at the College Prize Giving of July 22,2002 had also been included.

The Report was tabled. There are 777 members on the Register. 31 new members have joined since March 2,2002. The Applications of 2 old boys Mr.Sinniah Karunagaran (1978-1988) and Mr.Withanagamage Seneviratne (1958-1962) could not be finalized as the Headmaster was unable to verify the correctness of the date of admission etc. furnished by them, from the records available in the College office. Hence they have been asked to submit other documents eg school leaving certificate etc and such documentation is awaited. There were about 5 applications with the Headmaster awaiting verification. Mr.Lakshman Jayatilaka suggested that it would be worth checking one or two years either side of the year given as the date of admission in the Application before calling for further documentation. It was hoped that Members of the staff who were present in very large numbers at today's meeting would join the OBA today. Applications were being perfected by them at this stage.

Mr.P J Fernando pointed out that the Notice of Meeting received in connection with today's meeting mentioned the time of commencement as 10.30 p.m whereas it should be 10.30 a.m. This was noted by the Hony. Secretary.

On the question of the Thomian Walk a letter written by Mr.Nihal Wanniarachchi was tabled according to which the organizers of the Thomian Walk who had been approached by Mr.Nihal Wanniarachchi had responded to his inquiries as regards the share to be received by STCG OBA. He was informed that 125 tickets of Rs.1000/- each to be sold to participants of the Thomian Walk of August 2001 had been handed over by the organizers to Mr.Upali Jayawardena, the former Secretary of the OBA (for sale among Old Boys and well wishers of STCG) who had neither accounted for the tickets sold, returned the unsold tickets nor sent in the sale proceeds. In this situation it was considered totally improper to ask for the share due to STCG OBA and the Secretary was requested to write to Mr.Upali Jayawardena and inquire as to the correct position and for Mr.Upali Jayawardena's observations, and necessary action.

EX-CO MEETING NOVEMBER 07,2002

(1) Newsletters

The Report was tabled. Mr. Lakshman Jayatilaka reported that Newsletter No. 4 was being prepared. It was hoped to have it ready in December; past issues of the Newsletters were being handed over to new Members (as long as stocks last); and that special reference was proposed to be made in the next Newsletter to.

- a)the Ex-Co Meeting of October 05 2002 at Gurutalawa,*
- b)the inspection of the Campus*
- c) the setting up of the Bio Gas Project and*
- d) the visit of Fr.Mervyn Fernando's to Gurutalawa on October 31,2002 as well as the*
- e) Dinner Dance due to be held on November 16,2002.*

(ii)Report of the Sub-committee for Membership:

Mr. Lakshman Jayatilaka reported that there were 808 members; 17 members of the staff from Gurutalawa had joined; that this was a major breakthrough; their participation since the last meeting of the Ex-Co at Gurutalawa proved very useful. It had brought about better understanding and inter-action as has already proved, it is hoped that this will benefit the Headmaster in particular and the College, the staff and students in general. It was also reported that 62 members in all had joined the Association since March 2 this year and perhaps represents the largest number to have joined the Association in any single year. Several Members keep communicating their re-location particulars and this helps in updating the Register of the Association. The death of Mr. K.T. Amerasingham had been reported and the necessary entries made. He had indicated an interest in attending the Dinner Dance. The Ex-Co noted his demise with regret. All new members have been sent their new Membership Cards.

As regard the Directory less than 100 copies have been sold so far. It was decided to have copies available for sale at the dinner dance. The Secretary would be responsible for same so that the Dance Committee is not overburdened. The practical difficulties of inserting an addendum into the old issue of the Directory was explained by Mr. Shervon Fernando. Mr. Lakshman Jayatilaka mentioned that old boys and members particularly those abroad who prefer to obtain the updated version of the Directory have communicated with him and obtained a computer generated print out. The printing of the 2nd issue of the Directory is to be considered later.

The Report of the Sub-Committee was tabled.

EX-CO MEETING OF NOVEMBER 29,2002

The draft of the News Letter No. 4 was being finalized. It is hoped to dispatch same to the Membership by mid December. Images relating to the Dinner Dance would be

included together with the Accounts of the function, and OBA accounts upto October 2002 and perhaps even November 2002.

There were 812 members on the Register as at date out of whom 639 members were on the mailing list. The addresses of 173 were still being sought. 5 Members had joined since the last meeting. One of them were Mr. Harish Nilaweera who was a Solicitor practicing in U.K, who had recently visited Sri Lanka and made a generous contribution together with another Old Boy Mr. G.N.R. de Silva also of U.K. towards the Development Fund of College. It was also reported that two Old Boys had submitted their Applications with Money Orders towards the Life Membership Subscription Fees and that although Money Orders were not a designated mode of payment they were accepted without trying to be legalistic about procedure. The money orders were handed over to the Headmaster for necessary attention at the Gurutalawa Post Office.

The Register of Members continues to be updated . All intimations of change of address are immediately noted and acknowledged in writing.

5 copies of the Directory were being handed over to each Member of the Ex-Co present today to enable them to dispose of them. In view of the fact that a 2nd Issue of the Directory had become necessary the price at which the 1st Issue will be henceforth sold has been reduced to Rs. 100/- for the balance copies. The 2nd Issue of the Directory should be ready by early January and could be distributed at the AGM and Re Union Celebrations at Gurutalawa at the end of February 2003 or even before.

The Report was tabled.

F

**STANDARD OF ENGLISH, POOR TUTORIAL STAFF, STAFF
QUARTERS, RECRUITMENT OF RELATIONS/STAFF**

EX-CO MEETING OF APRIL 8, 2002

“The Headmaster added that Elocution classes have already been introduced to raise the standard of English.

Mr. Bandula Wanigasekera then suggested that one requirement for the college would be to have Audio Visual equipment to develop the standard of English.”

The Head Master did not think that there was an excess of the Tutorial Staff although admitted to an excess of the domestic staff.

Mr.Lasantha Perera stated that the future staff that is being recruited should have IT knowledge with the ability to attend to any computer repairs.

EX-CO MEETING MAY 17,2002

Speech and Drama has commenced for year 10 & 11 students.

EX-CO MEETING OF JUNE 15 2002

The Headmaster was grateful for the books donated to the Library and equipment donated for life saving. He however indicated that 80% of the books would serve no purpose although they were good books, as they were of a standard higher than what the present students could absorb.

Mr. Suresh Thaigarajah mentioned the importance of English and stressed that the students should be encouraged to speak in English especially in the dorms. Mr. Jabir Junaid explained ways of enforcing this tactfully.

EX-CO MEETING OF JULY 19, 2002

Mr. Sunil Watawala reported that the Sub-committee had not had sufficient time to make arrangements with the Headmaster in order to visit College and inspect the various buildings and facilities which are unutilized or under-utilized particularly in view of the fact that the Headmaster was busy making necessary arrangements in connection with the Prize Giving.

The question of the Staff Welfare Fund was discussed. The Senior Vice President indicated that it would be appropriate to apportion a part of the proceeds of the dinner dance towards this. Most Members expressed the view that keeping funds in such an Account may create and entail various problems. Members felt it was more appropriate

to refurbish and repair quarters occupied by staff on the Campu, as it would benefit the staff immediately. Mr. Bandusena informed that even on June 15, at College several Members of the staff had discussed this question with him and indicated the very unsatisfactory state of their living conditions without adequate toilet facilities etc.

It was therefore agreed that the Projects Committee would pay special attention to staff quarters and their exact state, what repairs were necessary and what it would cost apart from providing tables, chairs, beds, mattresses, and lockers for the students. Mr. Bandusena also mentioned that a Staff Welfare Fund was already in existence. Members therefore decided that if at all, a token contribution could be made towards the fund which could be disbursed according to the existing rules of that fund.

EX-CO MEETING SEPTEMBER 05,2002

- a) *“The Headmaster reported that the English stream from year 6 would commence in January 2003.*

- (d) *The Headmaster also informed that he proposed to recruit 2 Dorm Masters, only for the purpose of looking after the discipline etc. of the senior students. On this matter there was a long discussion and the Headmaster was advised to recruit persons who were competent to help him with either sports or academic matters in addition to the duties of Dorm Master and further to ensure that the employment was for a fixed term of 1 year on contract to be renewed by him at his discretion. Further they should be in the campus premises during holidays.*

- f) *Mr. Lakshman Jayatilaka suggested that the Headmaster consider inviting at least some Members of the staff for the next Meeting at Gurutalawa so that there could be better understanding between the OBA and the staff and assured the Headmaster that such interaction would only serve to help him to better Administer the College. The Headmaster undertook to encourage the members of the staff to participate so that a cordial discussion could take place. Mr. Bandusena pointed out that it being a Saturday, there will be some difficulty in the staff most of whom resided elsewhere attending and for the Headmaster to make a special effort. On the suggestion of Mr.Bandula Wanigasekera, the Headmaster said he would encourage the Members of the staff to join the OBA too.*

EX-CO MEETING OCTOBER 05,2002

The Headmaster reported that the English Medium would start from Year 6 in January 2003; that Ms.Anna Searle, Deputy Director of the British Council had contacted him and thereafter visited Gurutalawa (following representations made by the Hony.Treasurer Mr.Gamini Fernando) for inspection and she had been very impressed with the College and discussed the placing of several young teachers to work with the primary students initially. He intended to utilize the Deputy Headmaster's bungalow for their use. This matter was discussed in detail and the fax received by Mr. Gamini Fernando in this connection was also tabled.

3. *At this stage, the Headmaster requested members of the staff who were present by invitation to speak out and inform the OBA of any problems, suggestions proposals, etc.*
- (i) *Mr. Dikkumbura pointed out that the staff quarters occupied by them near Keble dorm did not have adequate water . This matter was discussed at length. The Headmaster informed that he had applied through the Water Board for a new water connection for the Keble area. Mr. Ruwan Munasinghe promised to look into the matter and expedite necessary official formalities . Mr. Prabath Jayasundera too promised to use his good offices to have these facilities provided early. He mentioned that if any water meters were required he would supply them free of charge..*
- (ii) *Mr. Sumanapala the Supervisor of the Senior School spoke on behalf of the entire staff.*
- a) *He appreciated that for the first time an opportunity had been provided for the staff to meet with the OBA Ex-Co and express their feelings, problems, suggestions and proposals for the development of College. He expressed his pleasure that almost 10 members of the Ex-Co were his pupils and that Mr.K Bandusena who served the staff along with him for over 20 years was also in the Ex-Co to help the College;*
- b) *He suggested that more meetings of this nature be held on a regular basis to have open and frank discussions even once every month;.*
- c) *He mentioned that the prime concern of the staff was the students and their welfare.*
- d) *The supply of individual tables and chairs for the class rooms was a long felt and an urgent requirement and that only 30 tables and chairs have been supplied so far*
- e) *The setting up of an Audio Visual room with the necessary equipment was a long-felt need and that the room behind the library meant for that purpose could be put back in to use, provided it was equipped properly etc.*
- f) *He mentioned that what they were concerned as Members of the Staff was first the interests of the students and that although problems pertaining to the staff had been outstanding for a long time and unattended despite numerous requests that they do not expect solutions overnight and that they hoped some redress would be given in the near future.*
- g) *The personal files of the members of the staff had not been updated for years and this should be attended to. This would mean necessary increments etc which would follow*
- h) *He pointed out that the Provident Fund contributions and interest due in respect of a long period of time for 11 members of the staff had not been worked out and that the Labour Department too had given a ruling on this matter.*
- i) *He also mentioned that these were all long standing issues. The new Headmaster had tried to help them; that they appreciate his position; that they accepted the new Headmaster was not responsible for these problems because he had actually inherited them*
- (iii) *Mrs. Sita Jayasekera mentioned that there was no water in the staff toilets for months.*

- (iv) *At this stage Mr Sujeewa Godage pointed out that Mrs Sita Jayasekera, Mrs Chinthia Dias, and Mrs.Manomani Wickremage had mentioned to him that members of the minor staff were very rude and callous to the members of the tutorial staff and would totally disregard any request made by them and this matter had to be looked into. At this stage several members of the Ex-Co voiced their concern about the high handed attitude of the minor staff towards the tutorial staff and even the students. Mr.Sujeewa Godage went on to explain how even his employees brought in to do landscaping on the campus had been badly influenced by members of the minor staff in College. The Headmaster pointed that he would summon the minor staff and mention to them the grave concern of the Ex-Co of the OBA with regard to their attitude to members of the tutorial staff and the students and the discharge of their duties and work in general.*
- 4.(i) *In response the Headmaster mentioned that it was necessary to give an opportunity for the staff to say what they have to say; that Mr.Anomal de Soysa was working of the subject of personal files; that he had already completed work of the Kollupitiya and Bandarawela schools and would shortly attend to the work at Gurutalalwa.*
- (ii) *The Headmaster mentioned that the Ohiya water line could be opened but there was a problem about pumping the water to the required levels. It was decided to look into the actual problem after the meeting. It was learnt that the reason for the non supply of water to the Staff Toilet was due to the failure of the motor of the pump supplying water to this area and Mr.Rizvi Jalill undertook to get it repaired. Instructions were immediately given to remove the Motor for Mr.Jalill to take it to Colombo today.*
- (iii) *The Headmaster pointed that he had already taken to task two members of the minor staff and was initiating disciplinary action.*
- (iv) *Mr.Duleep Kumar undertook to speak to those responsible on the Board of Governors with regard to the Provident Fund etc.*
- (v) *Mr.Bandula Wanigasekera explained to the staff that when this Ex-Co took over on March 2nd, 2002 there was no money in the current account; cheques had been issued for Rs.124,741/- without funds in the account; that a function had been arranged on November 16th, 2002 for the purpose of raising funds to meet development work; that despite this situation several Old Boys have already come forward and completed a fair amount of work out of their own individual funds instead of waiting for the OBA to initiate action; to bear with the situation for a short while when all requirements of the College, its staff and students would be assessed and development work would be initiated in the different areas on a priority basis to be decided upon; that providing staff quarters which were comfortable and also effecting repairs where necessary etc were on the priority list already together with the supply of new individual tables and chairs for the classrooms*
- (vi) *At this stage Mr.Prabath Jayasundera addressed Mr.Sumanapala in particular and the staff in general and assured all of them that the Ex-Co would do all they could to resolve the problems and shortcomings mentioned in the same way that much had already been achieved.*

EX-CO MEETING NOVEMBER 07,2002

At the outset the Headmaster indicated he wished to make 2 observations. The Headmaster was very grateful to Mr.Duleepkumar for having taken up the matter relating to Provident Fund dues of some Members of the Staff of Gurutalawa with the Warden.

The Headmaster also expressed his appreciation to Mr.Lakshman Jayatilaka for having donated English and Sinhala books to the College Library the quality and appropriateness of which he and the masters concerned have highly commended.

The Headmaster mentioned that an urgent need was a Resource Teacher for a period of not more than one year, to back up the teachers who would commence teaching in the English Medium from January, 2003. The proposed salary would be less than Rs.10,000/- per month. He also mentioned that the post would be advertised. It was suggested that Mr.Bandula Wanigasekera would draft the advertisement to be inserted in the News Paper.

Mr. Lakshman Jayatilake appealed to the Headmaster to have a proper Inventory of the books already supplied by Brig. Munasinghe and Mr. Don Gazara to the College Library.

Mr.Duleepkumar reported that he had met the Warden who was attended by 2 Members of the office staff. He had been advised that according to Rule 20 of the Provident Fund, retiring members were not eligible to benefit from the income of the Fund, and the staff concerned should have obtained their balance without delay. In point of fact the delay had been 2 years and 03 months. Mr.Duleepkumar received the approval of the Head Master and the committee to pursue the matter as he thought fit and prudent in an appropriately conciliatory manner.

The matter of non-availability of water in the staff toilets was taken up for discussion. Mr. Mahen Ranasinghe mentioned that he had examined the water pumps, overhead tanks, layout of piping and the gradient between the relevant supply and delivery points. His finding was that the water pump was functioning perfectly. The Ohiya water line was not of much help in so far as the supply to the staff toilets in the old class room block was concerned because in the first place the feeder tank for that point was not receiving any water from this source – the reason being that the diameter of the water line had been drastically reduced at the point of the meter, and hence much dirt was accumulating at that point. He had decided to speak to Mr. Prabath Jayasundera and see whether a higher capacity water meter could be supplied to the Water Board to enable them to restore the status quo. Furthermore a water pump of a higher capacity was required to pump the water from the well. In this regard, Mr. Rizvi Jalill's offer to supply whatever capacity water pump was required by college was noted with appreciation. The Headmaster also undertook to speak to Messrs. Jinasena's so that their Technicians could call over at Gurutalawa and after an assessment, make known their proposal to resolve this problem. A decision would be then taken which course of action was to be adopted.

The Headmaster agreed to write to the British Council accepting the offer to place teachers to teach in the Primary School in the English Language from March / April, 2003. The accommodation and facilities to be made available to these young ladies from the British Council and British High Commission was discussed at length. It was pointed out that the quarters should be in good condition. Mr.Mahen Ranasinghe explained the

heavy expenditure required to be made to make the Deputy Headmaster's bungalow habitable. Alternate sites were discussed. The Headmaster was keen that these teachers should occupy the Deputy Headmaster's bungalow which was in close proximity to Keble where the teachers would work. The bungalow was also adjoining the quarters of Mrs.D Yapa the head of the Primary School. Members also agreed that it should be properly furnished and equipped. This would include hard furniture consisting of beds dining/ pantry table, dressing table and almirahs, clothes Washing/Drying machine, chairs, sitting room furniture, gas cylinder and cooker, TV set, basic cutlery, crockery, sheets, pillow cases, mattresses and pillows etc. This was to be discussed in greater detail once all the estimates were handed in by the contractor so that funds for this purpose could be set apart on a priority basis.

EX-CO MEETING NOVEMBER 29,2002

The Headmaster reported that the inventory was being prepared with the Accession Register supplied by the OBA.

The Headmaster reported that the Warden had visited Gurutalawa on November 27 2002. He had arranged a meeting for him with the staff. Mr. Duleepkumar informed the Ex-Co that he had made certain submissions to the Warden and was awaiting a response.

Mr. Suresh Thiagarajah had undertaken with Mr. Mahen Ranasinghe to supply a water pump of whatever capacity necessary at cost so that the problem faced by the staff in the old classroom block could be resolved. This matter too would be looked into by Mr. Mahen Ranasinghe on his next visit to Gurutalawa. Mr. Mahen Ranasinghe had spoken to Mr. Prabath Jayasundera who had agreed to supply the required water meter. It was necessary for the College authorities to speak to the Water Board Officials and have this matter expedited.

Brig Bandula Munasinghe had at the Meeting today made available a large volume of books from Asia Foundation together with some Audio Visual equipment . The Headmaster expressed his delight at the quality of the books etc. It was suggested that Fr. Nihal Fernando the Chaplain should be delegated to look after the equipment etc.

Mr. Mahen Ranasinghe mentioned that the contractor had not taken into account certain realities in submitting his estimate with regard to the repair of the Deputy Headmaster's Bungalow for the use of the new English Teachers from the British Council. It would be necessary to meet him once more and finalize the estimate at the site itself as the matter was urgent. He would do so on his next visit to Gurutalawa.

Mr. Bandula Wanigasekera said that he would draft the advertisement to be inserted in the News Papers for a Resource Teacher as soon as the necessary material was supplied by the Headmaster.

G

OBA RULES ETC.

EX-CO MEETING OF APRIL 8 2002.

“Mr. Duleep Kumar said that no provision is made for a Senior vice President in the constitution, although he was elected as Senior Vice President . The Rules Committee was requested to look into the matter and resolve it.”

EX-CO MEETING OF MAY 17,2002

Report of the Sub-Committee for Rules

“Mr. Bandula Wanigasekera informed the progress made by the Sub-Committee for Rules. A working draft had been prepared and the Sub Committee would be meeting shortly to finalize same. He tabled a copy of the draft. While the new Rules are not intended to be too exhaustive, care will be taken to avoid controversial situations arising and making ambiguous provisions clearer and identify definite responsibilities. Thereafter, the detailed draft of the Sub-Committee would be made available to Members of the Ex-Co well in advance of June 15,2002, i.e. the next Meeting of the Ex-Co at Gurutulawa, so that hopefully that draft could be discussed and finalized at the Ex-Co level on that day. Once finalized by the Ex-Co it would be transmitted to the Membership for their consideration. It is suggested that the Membership be given about a month for consideration of same. Proposals and suggestions of the Membership too in writing sent in which may be considered and incorporated and the final draft after discussion at Ex-Co level once again, would be sent to the Membership together with Notice of a Special General Meeting convened for the purpose of approving and adopting the new Rules of the Association. It is suggested that the new Rules of the Association be effective as from January, 01 2003.”

EX-CO MEETING OF JUNE 15 2002

Reports of the Sub-Committee for Rules:

Mr.Bandula Wanigasekera informed that he had despatched by post to all members of the Ex-Co as well as the Members of the Sub-Committee, a copy of the draft Rules for consideration and he was looking forward to have the comments and observations of all Members. Mr.Duleep Kumar indicated that he had certain observations to make and that it may be more appropriate to discuss the matter at length at a meeting of the Sub-Committee, which could be summoned early instead of taking the matter up at today’s Ex-Co Meeting. Mr.Bandula Wanigasekera agreed to inform members of the sub-committee and members of the Ex-Co as well so that those interested could participate and make their contributions. Mr.Lakshman Jayatilaka pointed out that in terms of the existing Rules, it would not be possible to adopt the new Rules at a Special General Meeting as had been inadvertently indicated in Issue One of the Newsletter and that the Rules are required to be approved and adopted at an Annual General Meeting.

EX-CO MEETING OF JULY 19, 2002

Report of the Sub-committee for Rules:

Mr. Bandula Wanigasekera informed that the Sub-Committee had had another Formal meeting apart from the informal discussion between the Members over the last one month and a final draft had been prepared. He also mentioned that he had not received any feed back from the Ex-co and hence the final draft would be circulated amongst the Membership with a separate circular letter or with the next Newsletter due in August. The Membership would be called upon to study same and make any proposals, suggestions etc. which would also be considered by the Sub-Committee. Where necessary Members who send in proposals and suggestions would be requested to attend a meeting of the Sub-Committee for detailed discussion. Once a broad consensus is reached in such consultation with the Membership the final Draft of the rules would be circulated once again amongst the Membership for their information. Thereafter the Rules would be printed and annexed to the Agenda and Notice of Meeting for the next A.G.M. at which the adoption of the Rules would be an Item. The Ex-Co endorsed the above procedure.

EX-CO MEETING OF SEPTEMBER 05, 2002

Mr. Bandula Wanigasekera tabled a copy of the draft Rules prepared by the Sub Committee after several deliberations and informed that any Member of the Ex-Co interested in having a copy would be supplied with same. He also informed that a copy of the Rules will be enclosed with the 3rd issue of the Newsletter. Members who had any suggestions or amendments could respond thereafter. Mr. Wanigasekera mentioned that on receipt of any suggestions the Sub-Committee would sit once again and consider same once more and adopt any amendments which were considered necessary or suitable. Thereafter the finalized Rules would be sent to the Membership with the next issue of the Newsletter in December and to be formally adopted at the next AGM. It will be the initial item on the Agenda. Mr. Duleepkumar pointed out that he would move to suspend Standing Orders in order to have the new Rules adopted as the first item on the Agenda at the next A.G.M. and that the election of Office Bearers for the next year would be in accordance with the new Rules. This proposal was accepted by the Headmaster and the Ex-Co unanimously.

EX-CO MEETING NOVEMBER 07,2002

Mr. Bandula Wanigasekera mentioned that Mr. Jeoffrey Gunasekera, had been the only Old Boy to have responded with regard to the draft rules circulated amongst the membership and he had expressed the view that the period of office of an office bearer should not exceed 2 consecutive years. This matter was discussed and referred back to the sub-committee for its study and necessary attention. Mr. Bandula Wanigasekera mentioned that the proposal appeared quite acceptable but in the present situation the problem was to find members who were willing to come forward and serve in office at least for one year.

EX-CO MEETING NOVEMBER 29,2002

Mr. Bandula Wanigasekera mentioned that the suggestions submitted by Mr. Jeoffrey Gunasekera had been considered and would be incorporated in the draft Rules. Any further suggestions that would be made would be considered and incorporated if it was felt they were useful. The Membership will be informed in the next News Letter that any further amendments could be made without delay so that the final draft could be circulated with the Notice of Meeting preceding the AGM and that no amendments could be permitted at the meeting itself because on a special motion to be moved at the commencement of the Meeting the new Rules would be put to the House and adopted before getting onto the other items on the Agenda including election of Office Bearers etc.

Mr. Lakshman Jayatilaka brought to the notice of the Ex-Co the fact that the OBA did not have a copy of the updated Rules even at the time of the last AGM on March 2nd 2002; that the Senior Vice President had extracted from his Archives amendments which had been made to the Rules in 1992 which were not available with the previous Secretary; that taking those amendments into consideration a Consolidation had been done; that it would be useful for all concerned if a copy of the Consolidated Rules were tabled and made a part of the Minute Book, for the benefit of our OBA and future Executive Committees. This would ensure that the Rules will not be misplaced. Furthermore it would be useful and appropriate to circulate the current Rules too to the Membership when circulating a draft of the proposed New Rules, since the OBA does not incur any expenses in this connection.

He also brought to the notice of the Ex-Co that on the question of Co-opting members to the Ex-Co there had been no uniform practice or procedure obviously because nobody seemed to have paid any heed to the Rules which probably were not available with the persons concerned; that varying numbers had being Co-opted during the past years. The Minutes do not show that members were co-opted during the years 1997 & 1998. In the years 1999,2000 & 2001 two members each have been co-opted. Since 1992 the correct number to be co-opted is 05.

He finally brought to the notice of the Ex-Co that even in the matter of representation in the OBA of S. Thomas' College, Mt. Lavinia there appeared to be some confusion again because the previous appointments made had been without any reference to the source which empowered such appointments. It is for that reason that the current Ex-Co refrained from making these appointments until a copy of the Rules of the OBA of STC Mt. Lavinia was obtained; that it had been very difficult to obtain such a copy because even the Office Bearers of that OBA did not seem to have one; that it was Mr. Bandula Wanigasekera who after a great effort succeeded in obtaining a copy from a Secretary of that Association who had relinquished office 12 years ago. As soon as the document was available in early June the necessary appointments were made on June 15th at the Ex-Co meeting at Gurutalawa.

The relevant provisions were read out which enabled our OBA to appoint one member on to their Ex-Co and another member to represent our OBA at their AGM. In the years 1998, 1999, 2000 and 2001 only One Member had been appointed . In the year 1997 no member had been appointed. This position is now rectified. For the reasons outlined above it would be useful to table a copy of the STC Mt. Lavinia OBA Rules and have it as a part of the Minutes for the benefit of our OBA and future Executive Committees.

A copy of the current Consolidated Rules of our OBA was tabled.

A copy of the Rules of the St. Thomas College Mt. Lavinia Old Boys Association was also tabled.

H

PROFIT FROM THE FELLOWSHIP DINNER

1. **EX-CO MEETING OF MAY 17, 2002**

“ Mr. Gamini Fernando referred to a list of 25 debtors in connection with the Mid year Dinner Dance held in October 2001 as per the Audited Accounts as at March 31,2002, the aggregate amount due being Rs. 57,000/-. A sum of Rs. 5000/- has been received from one of the Organization. A further sum of Rs. 2000/- had been paid by Mr. Chandana de Silva to Mr. Gamini Fernando at the Finance Committee Meeting held on May 08, 2002 which he had received from another organization. Mr. Chandana de Silva informed that a further sum of Rs. 11,000/- had been paid by him to Mr. Upali Jayawardena or Mr. Keerthi Kotagama and that he would discuss the matter with them and revert. He had also stated that he would speak to the various organizations with regard to a further sum of Rs. 25,000/-. After discussion, Mr. Chandana de Silva was requested to look into this matter and give a final discussion, Mr. Chandana de Silva was requested to look into this matter and give a final account of the monies received, before the next meeting of the Ex-Co. If all efforts to collect monies due have been exhausted, the Ex-Co. If all efforts to collect monies due have been exhausted, the Ex-Co will consider writing off the uncollected amounts as being irrecoverable and as bad debts.”

EX-CO MEETING OF JUNE 15 2002

Mr.Gamini Fernando mentioned that :-

A sum of Rs.7,000/- from advertisements and Rs.8,000/- from banners out of monies due on account of advertisements and banners relating to the Fellowship Dinner of October 2001 had been received.

Mr.Chandana de Silva who had handled the Souvenir in connection with that event was requested to make every effort to collect the balance sum of Rs.50,000/-

Mr Chandana de Silva mentioned that he had handed over Rs.5,000/- to Mr.Upali Jayawardena, (the former Secretary) and Rs.6,000/- to Mr.Keerthi Kotagama (the former Treasurer) and that he had seen Mr.Keerthi Kotagama writing out the receipts therefor. Mr.Gamini Fernando-Hony. Treasurer, pointed out that all Receipt books had been handed over by Mr.Keerthi Kotagama to him and they had been examined by him and his accountant very carefully and no such counterfoils were available. After much discussion, it was decided that Mr.Chandana de Silva will make every effort to recover payments and report back at the next meeting of the Ex-Co.

EX-CO MEETING OF JULY 19, 2002

Mr. Chandana de Silva mentioned that he had collected a further sum of Rs. 3000/- (which had been paid by him to the Hony.Treasurer) out of the outstanding balance from the preceding year's Fellowship dinner dues and that he would make some effort to

recover the balance sum of Rs.8000/- Mr. Chandana de Silva also undertook to pay Mr. Gamini Fernando by Monday July 22, the said sum of Rs. 8,000/-.

He also indicated that he had spoken to Mr. Upali Jayawardena the previous Secretary as regards money which according to him had been handed over to the latter. He was however not agreeable to a letter being addressed to Mr. Upali Jayawardene on those lines by the Treasurer. It was also revealed by the Treasurer that he had deposited all monies collected as dues from the Fellowship Dinner Account of 2001 to the credit of Account No. 01 as per resolution in item 6 at Ex-Co Meeting of 15.06.2002.

In view of these circumstances:-

The Committee suggested that a further study of the accounts be made in order to amalgamate the accounts early so as to present a clean set of accounts reflecting the true position of the financial affairs of the OBA.

EX-CO MEETING OF SEPTEMBER 05, 2002

Mr. Gamini Fernando – Treasurer informed that Mr. Chandana de Silva had been able to collect a further sum of Rs. 6,000/= out of the Advertisement money due on account of the Fellowship Dinner of October 2001 which he had handed over to him and the balance still due on account of Advertisements was Rs.42,000/-. Mr. Chandana de Silva said he was prepared to collect only a portion of Rs.15,000/-.

He also indicated that the collection for Dinner Dance 2002 was Rs.60,000/- in advertisements and Rs.12,115/- as donations/ contributions. Further the collections on the Fellowship Dinner 2001, yielded another Rs.31,000/- leaving a balance yet of Rs.42,000/-. He also indicated that Rs.50,000/- had been paid as an advance to the Hotel for the Dinner Dance 2002.

EX-CO MEETING OF OCTOBER 05, 2002

As regards the balance dues from the individuals and organizations that had promised advertisements for the Fellowship Dinner of October, 2001 Mr. Chandana de Silva mentioned that it was virtually impossible to collect any more dues. Mr. Gamini Fernando informed that the outstanding sum was Rs.42,000/-. It was suggested that the balance due be written off. At this stage Mr. Prabath Jayasundera inquired whether the OBA had officially written to any of the advertisers. It was agreed that letters would be written initially and if there was no response only, then to resolve to write off these amounts as bad debts.

EX-CO MEETING NOVEMBER 07, 2002

As regards monies outstanding from advertisements from the Fellowship dinner of October, 2001 Mr. Shervon Fernando, Hony. Secretary had sent out 22 letters to the advertisers against whose names monies were still due according to the records handed

over by the previous Treasurer. Tabled a letter sent by Mr. Athula Kumaranayaka of Athula Trading Co (Pvt) Ltd enclosing a cheque for Rs.2,000/- Mr. Bandusena stated that Mr. Athula Kumaranayake who was personally known to him had spoken to him and had emphasized that the money due on the advertisement had been settled by him although a receipt was not sent to him; that a copy of the souvenir was not made available to him etc. Tabled reply to Mr. Athula Kumaranayake sent by Mr. Shervon Fernando; Receipt No. 735 dated November, 3, 2002 had been issued and posted to him for the instant payment. Apart from the above there had been no response from any of the other persons to whom the letters were sent. It was decided, as resolved earlier, to write off these amounts as bad debts at the time the accounts had to be finalized at the end of the year.

EX-CO MEETING OF NOVEMBER 29,2002

At the outset the Headmaster indicated that he wished to make some comments. He wished to congratulate the Organizing Committee of the Dinner Dance for the grand show on November, 16, 2002. He said the function was organized in such a manner that all who participated were full of praise. The numbers present indicated the level of success. He was sure that all present had a good time. He thanked the OBA for the effort put in to raise funds for the development of the School.

It was revealed that a further sum of Rs. 2000/- had been received from an Advertiser. It was decided to keep this matter open as these advertisers were making payments from time to time; that any amounts not paid when the accounts were to be finalized at the end of the year could be written off. Mr. Chandana de Silva was requested to renew his efforts and recover any further monies that were forthcoming. Mr. Chandana de Silva reminded the Ex-Co that he had attended all meetings of the Ex-Co and was very keen to do his best.

The Headmaster mentioned that his van had broken down in Colombo due to the Gear Box giving way when he had come to Colombo to attend the Thomian Nite celebrations on November 23rd; that it was absolutely essential to repair same and that Mr. Jayantha Hanthi had identified a Reconditioned Gear Box which could be purchased for approximately Rs. 14,000/- Rs. 15,000/- and that he would appreciate it if this money is made available urgently if possible even immediately. The matter was considered and after discussion it was agreed to make the funds required available.

The Headmaster also appealed that a sum of Rs. 300,000/- out of the funds collected from the Dinner Dance be made available to enable him to pay same towards the interest component on the Overdraft facility College enjoys with the Hatton National Bank. This matter was discussed in detail. It was pointed out that monies collected from the Dinner Dance were to be applied for College Development work. A list of matters requiring funding at Gurutalawa was tabled and read out. To apply this money towards adjustment of interest on an over draft facility may not fulfill the aspirations of the hundreds of donors and contributories including Old Boys and Well Wishers in Sri Lanka and abroad. A lasting solution was required to meet the financial crisis and a beginning

could be made with the implementation of the Report to be submitted by M/s S.J.M.S. Associates. It was considered inappropriate to fritter away the funds collected by the hard work put in by several members of the Organising Committee and others as well as all well wishers who have contributed generously and participated actively, and that meeting shortfalls in the current account of the school was a matter which the Board was there to address.

LIST OF MATTERS AT GURUTALAWA REQUIRING FUNDING:

1. Dr. R.L. Hayman and Fr. A.J. Foster Scholarship Fund.
2. Cost of repairing, refurbishing furnishing and landscaping premises to be given to English Teachers, of the Primary School expected from the British Council and the British High Commissions.
3. Repairs to Staff Quarters.
4. Individual tables and chairs for class rooms.
5. Salary of a Resource Teacher to back up the English Medium Teachers during the year 2003.
6. Partitioning of Head Master's Room and one other room in the Administration Block.
7. Repairs to Swimming Pool Treatment Plant
8. Repairs and attention to water supply system particularly supply to the staff toilet in old class room block and attention to Ohiya Water Supply line.
9. Repairs to the roof of the Old Class room block (replacement of 93 roofing sheets)
10. Repairs to roof of class rooms in Primary Section
11. Beds and lockers (and study tables) for Dormitories.
12. Repairs to Badminton Court and cutting a trench to prevent roots of trees from causing further damage to the Court.
13. Repairs to Squash Court.
14. Expansion of Basket Ball Court to standard size and resurfacing.
15. Sports Equipment for Cricket, etc. and other games.
16. Repair to Old Dining Hall to be used as Students Common/ Recreation Room.
17. Purchase of Cooker for Pantry for bio-Gas cooking.
18. Audio Visual Equipment –DVD Player, VCR HI-FI Music System; TV, Software for Educational/Teaching programme.
19. Railing near De Saram Senior to dry clothes on Hangers.
20. Repairs to Water Tanks (2)
21. Cricket nets at Old Tennis Courts
22. Security Mesh Net to Protect Winchester Dorm Windows from Basket Ball and volley Ball Courts etc.
23. Repair to Laboratory roof (Urgent)
24. Repairs to Roof of Farm Sheds.
25. Repair to gutters in Accounts Department
26. Replacement of Diving Boards in Swimming Pool
27. Repairs to Foster Dorm and its Ceiling.
28. At least 10 Computers for an IT Unit.

I

MONEY DUE FROM BOARD OF GOVERNORS ETC.

EX-CO MEETING OF APRIL 08,2002

“The Treasurer mentioned that he received the Books of Accounts etc, only a week ago. He handed over a copy of the Audited Financial Accounts for discussion. It was then observed that the Final Audited Accounts differs from the one that was presented and adopted at the AGM. The Treasurer was requested to look into the changes and advice the Committee at the next meeting. It was observed that a sum of Rs.140,000/- due from the Board of Governors as contribution to the Dining Hall project was reflected in the Accounts, and whether this sum should not be recovered from the Board. Mr.Duleep Kumar undertook to contact the Treasurer of the Board.”

EX-CO MEETING OF JUNE 15 2002

Mr. Gamini Fernando tabled a Report and also brought up the matter of arrangements to meet the commitment on cheques issued by the previous Ex-Co in excess of funds in the Bank. It was agreed that these requirements will be met when money due from the Board of Governors is received. Both Mr. Duleep Kumar and Mr. Bandula Wanigasekera said that the money was passed at the Meeting of the Board of Governors of 13th May and that it was assiduously being followed up. The delay is due to Mr. Rajan Asirwatham not being available due to Medical reasons and they were confident of receiving some payment by 15 July latest. It was resolved that any monies for activities / dues prior to March 2002 should be credited to the existing account. It was also resolved to open a new account for all monies collected after March 2002 and to credit same to the new account. The Treasurer also agreed to ensure that all monies collected for the Dinner/Dance will not be used for any other purpose. The two accounts will be amalgamated in due course after satisfactory assessment of the existing accounts is finalized.

EX-CO MEETING NOVEMBER 07,2002

Mr. Lakshman Jayatilaka referred to the balance monies due from the Board of Governors according to the available records with the Association. Mr. Bandula Wanigasekera explained the practical difficulties but agreed to pursue the matter and revert to the Ex-Co.

EX-CO MEETING NOVEMBER 29,2002

Approximately Rs. 60,000/- is as yet due from the Board of Governors to the OBA. Mr. Bandula Wanigasekera undertook to pursue this matter with the Secretary of the Board of Governors.

J

LAUNDRY/DHOBY

EX-CO MEETING OF JUNE 15 2002

The ugly spectacle of clothes being hung out to dry on the fences in front of the dorms was referred to by Mr. Mahen Ranasinghe.

Members discussed at length the non-availability of proper laundry facilities and the delay in washing and ironing of clothes of students which necessitated washing to be done by themselves and the ugly spectacle of clothes hanging out to dry. The Head Master agreed to look into the matter and see whether the clothes could be washed, ironed and returned to students within a week instead of 02 weeks.

EX-CO MEETING NOVEMBER 07,2002

Mr. Don Gazara offered to donate and have delivered to Gurutalawa from UK a few heavy duty washing machines for the use of the laundry so as to facilitate washing of clothes of the students, as this had become a major problem in College.

EX-CO MEETING NOVEMBER 29,2002

Mr. Don Gazara mentioned that the heavy duty washing machines were being refurbished prior to being shipped to Sri Lanka and he would have these installed by end of February or the 1st week of March. He also mentioned that it would be possible for these machines to take in a load of 18 kilos per wash. It should be possible to levy some charge for the use of these machines which would offset the additional electricity consumption.

K

CO-OPTING MEMBERS TO EX-CO UNDER RULE 8 (1) (C)

EX-CO MEETING OF APRIL 8, 2002

To Co-opt Five Members to the Executive Committee under Rule 8 (1) (C).

Mr.Duleep Kumar stated that certain names were recommended and the committee should consider whether it should adhere to the convention that had been established that no member of the committee should be elected except from those who attended the AGM or have sent letters of excuse. The Committee endorsed this view. The following names were proposed and seconded under rule 8 (1) (C)

<u>Name</u>	<u>Proposed</u>	<u>Seconded</u>
<i>Mr.Sujeewa Godage</i>	<i>Mr.Rizvi Jalill</i>	<i>Mr.Prabath Jayasundera</i>
<i>Mr.B A Mahipala</i>	<i>Mr.Sunil Watawala</i>	<i>Mr.P J Fernando</i>
<i>Mr.Anilal Algama</i>	<i>-do-</i>	<i>Mr.Nihal Wanniarachchi</i>
<i>Mr. Don Gazara</i>	<i>-do-</i>	<i>Mr.Duleep Kumar</i>
<i>Mr.Mano Gnanaraj</i>	<i>Mr.Duleep Kumar</i>	<i>Mr.Sarath Suraweera</i>

EX-CO MEETING OF MAY 17,2002

Mr.K.Bandusena was co-opted to the Ex-Co in place of Mr.B A Mahipala on the proposal of Mr.Rizvi Jalill seconded by Mr.Shervon Fernando under Rule 8 (1) (C). Mr.Bandusena had indicated his willingness to serve in the Ex-Co.

EX-CO MEETING OF JUNE 15 2002

Mr. B. A. Mahipala and Mr. Anilal Algama had sent letters dated April, 23, 2002 declining to accept office as Membef the Ex-Co citing personal reasons although they would continue to render their unstinted co-operation to all development efforts of the Ex-Co at Gurutalawa.

Mr. Mahen Ranasinghe was appointed as a Member of the Executive Committee, under rule 8 (1) (C) in view of the fact that Mr. Anilal Algama had declined to accept office. Mr. Mahen Ranasinghe's name was proposed by Mr. Nihal Wanniarachchi, and seconded by Mr. Gamini Fernando.

EX-CO MEETING NOVEMBER 07,2002

Major. A.C. Lamahewa was co-opted to the Ex-co under Rule 8 (1) © on the proposal of Mr.Shervon Fernando seconded by Mr.Gamini Fernando.

L

COLLEGE MAGAZINE

EX-CO MEETING OF MAY 17, 2002

“A preliminary quotation has been obtained for the College Magazine. A team will be discussing connected matters at Gurutalawa when the relevant Masters in charge too would be invited to participate.”

EX-CO MEETING OF JUNE 15 2002

Mr. Lakshman Jayatilaka stated that he had discussed the matter with the Head Master who had nominated Mr. Ellepola, Mr. Nesaseelan and Mr. Sumanapala from his staff to co-ordinate with the OBA in respect of the English, Tamil and Sinhala articles respectively. Mr. Shervon Fernando who will undertake the printing of the College Magazine had indicated that all matter should be on white paper, written or printed in black to facilitate printing. This was conveyed to the Masters concerned. An early meeting is to be held at Gurutalawa with the Masters in charge of Sports activities in the various age groups as well as Clubs and Societies with a view to get this project moving.

EX-CO MEETING OF JULY 19, 2002

Mr. Lakshman Jayatilaka reported that the staff at College had been informed through the Headmaster the manner in which the material for printing is required by Mr. Shervon Fernando who had undertaken the printing. Although it is reported in a previous Minute that the cost was estimated at approximately one lakh, about 5 years ago, Mr. Shervon Fernando indicated the cost would be approximately Rs. 70,000/-, to print 450-500 copies which number would be adequate, the student population being approximately 413. It was decided to request the Headmaster to seek the assistance of the respective members of the staff and students to make the magazine a reality and that the OBA was ready and would certainly give all its support.

EX-CO MEETING OF SEPTEMBER 05, 2002

Mr. Lakshman Jayatilaka reported that no material had been forthcoming from Gurutalawa to commence work on the Magazine, although Mr. Shervon Fernando had briefed the persons concerned of the requirements and the format. Work could commence as soon as the material is received. The report of the Sub-Committee was tabled.

EX-CO MEETING OF OCTOBER 05, 2002

The Headmaster mentioned that some material for the College Magazine was available and that he would handover same to the Secretary today.

EX-CO MEETING NOVEMBER 07,2002

Further articles had come from Gurutalawa. The Headmaster handed over at today's meeting Reports from Gurutalawa. Mr. Shervon Fernando was requested to organise the necessary printing matter. It is hoped to have the magazine ready in about 6 weeks.

The report of the Sub-committee was tabled.

EX-CO MEETING NOVEMBER 29,2002

The first proof of the College Magazine is expected on December, 3rd. The Headmaster was requested to prepare and submit his own Report together with the Report of the Chaplain, Reports of the Dorm Masters and House Masters, Reports of the various sports activities at all age levels, Reports of all clubs and societies etc. etc. so that they could be included in the College Magazine. It was agreed that the newspaper article on the Diamond Jubilee of the school written by Mr.Duleepkumar and the Sinhala and Tamil translations would be included in the Magazine. It was pointed out that the smallest issue of the College Magazine that was available had approximately 60 pages whereas the material hitherto submitted added to only 30 pages. It was hoped to have the Magazine ready to be distributed to the students and staff in early January. Approximately 500 copies were to be printed. It was suggested that Mr. Duleepkumar's article translated into Sinhala and Tamil could be included in the Magazine to augment the material.

The Report was tabled.

M

NEW DINING HALL & ADMINISTRATION BLOCK

EX-CO MEETING OF MAY 17, 2002

The Treasurer also reported the previous Ex-Co had on March 01,2002 issued 3 cheques bearing Nos.430128, 430130, and 430133 for Rs.86,243/-, Rs.11,980/- & Rs.26,518/- respectively aggregating to a sum of Rs.124,341/- which appears to be payments in respect of the New Dining Hall Project. When there was a sum of Rs.21,000/- only in the current account, perhaps in expectation of monies receivable from the Board of Governors. Mr.Bandula Wanigasekera pointed out that this practice was highly irregular and inconsistent with normal accepted procedures.

EX-CO MEETING OF JUNE 15, 2002

Mr. Nihal Wanniarachchi brought to the notice of the Meeting that he had received a letter from Mrs. Mary Hayman wherein she had indicated that Dr. Hayman was averse to having his name used in connection with any building etc. Mr. Lakshman Jayatilaka also read out an e-mail sent by Mr. Don Gazara from U.K, wherein he had stated that he had spoken to Mrs. Hayman who had expressed the same view. Members agreed that the OBA should respect Dr. Hayman's wishes in the matter. Mr. Duleep Kumar mentioned that one way out would be to have an appropriate Plaque at the entrance to the building.

EX-CO MEETING OF JULY 19, 2002

Mr. Gamini Fernando reported that a sum of Rs., 34, 572/- was available in the Current Account No. 1. He had opened a Current Account No. 02 in terms of the Ex-Co resolution at its last meeting and to the credit of which he had deposited a sum of Rs. 45,000/- representing contributions and donations towards the College development fund etc received after 01.03.2002. It was resolved to deposit sufficient money to the credit of Current Account No. 1 to meet / honour the 02 remaining cheques aggregating to Rs.112.361/- issued by the previous Ex-Co in connection with the work carried out on the New Dining Hall Project, when monies are received from the Board of Governors.

The committee noted that:-

The funds in the Golden Jubilee Account and the OBA Building Fund showed Balances on 31.12.01 as Rs.218,800.78 and Rs.56,130/- but they were fully exhausted by meeting the costs of the New Dining Hall Project between 01.01.2002 and 28.02.2002 even though these transactions were not formalized by resolutions at Ex-Co Meetings during this period to show the source of funding.

The payments to Contractors of the New dining Hall project amounting Rs.1,252,891.67 had been made between 01.01.2002 and 28.02.2002 (eight weeks). It is hardly likely that such large creditors for work done before 31.12.2001 were not known and they should have been shown as Creditors to give a correct picture of the Financial Position of the OBA as at 31.12.2001, especially as Rs.148,932/-, Rs.48,500/- and Rs.90,000 were shown

as receivable on the Dinner of 2001 to show a surplus even though we are still trying to get these amounts seven months later.

EX-CO MEETING NOVEMBER 07,2002

Mr. Lakshman Jayatilaka reported that the Headmaster had taken the view that the Administration block in its entirety contained far too much floor area for the present needs of the College office; it would appear that ¼ of that area would suffice and he proposed to utilize the rest of the hall for purpose of study or prep. The Headmaster mentioned that he would be able to have better control over the students during their study time with his proposed arrangements instead of the Foster Hall as at present.

Mr. Mahen Ranasinghe reported that the contractor has been asked to submit a revised estimate for partitioning of the Headmaster's office room, as the Headmaster has agreed to revert to the room originally meant for him when the plans were drawn up according to the information given by Mr. Bandusena who was involved in the building project at that stage. One drawback that was observed was the fact that there was only one toilet for the entire 3 storied structure and access to that toilet too was through the headmaster's room. As this arrangement was not appropriate the contractor was requested in giving his estimate to consider additional partitioning and making adjustments in the present layout in such a manner that the office staff as well as others who frequent the office on official work had access to the toilet without disturbing the Headmaster.

EX-CO MEETING NOVEMBER 29,2002

Mr. Mahen Ranasinghe reported that he has received the estimate for the partitioning and the alterations; that he would be visiting Gurutalawa very soon and discussing the matter with the contractor and reporting back to the Ex-Co so that this matter too could be taken up with other matters requiring priority.

N

ACCOUNTS, AUDIT, FINANCE & ADMINISTRATION

EX-CO MEETING OF APRIL 8, 2002

The Head master mentioned that as far as the school was concerned the running cost is Rs. 8 ½ lakhs per months and the monthly deficit is Rs. 1 ½ lakhs.

Mr. Duleep Kumar stated that many Old Boys were concerned about the theft and pilferage which has been brought to their notice and the need for financial control and proper accounting procedures to be established. Also the direction the school should take with a vision for its future, and the need to take measures accordingly.

He also stated that these were matters which the OBA has not suo motto status and the OBA could be involved only if the Head Master felt it was desirable, and invited their assistance.

The Headmaster mentioned that an Old boy Mr. B.A. Mahipala has already brought in a firm of chartered Accountants to look into this. The Headmaster was most willing to invite the Executive Committee to send a team of members to investigate whatever is being done and that he would be open to their suggestions.

As for the need for structural changes he had already arrived at the conclusion that the ideal number for the school would be around 700 students. The existing number is 415 and the break even number would be 600. He felt an awareness campaign in the press should be done to increase numbers.

Mr.Prabath Jayasundera requested the Head Master to have a closer look at the present security service in college, and the danger inherent in recruitment of Minor Staff.

Mr.Duleep Kumar suggested that the Head Master make inquires with the Police re establishing a Police Post. Mr.Suraweera added that previously there had been a Police Post at Boralanda and he would explore the possibilities.

The Secretary Mr.Nihal Wanniarachchi added that the school gives an ideal opportunity to attract foreign students and become an international School. With the impending peace proposal, prospect of permanent peace Indian and African students may be attracted. This is a vision for the future.

EX-CO MEETING OF MAY 17, 2002.

To table and consider the Head Master's Report.

The Head Master tabled his Report. Two Holiday Camps during the April vacation had realised a net profit of Rs.198,000/- for College. He also indicated several items of work which required attention, namely:-

- a. *The ceiling in the Foster Dorm was in a very poor condition. He was informed that Mr. Kaleel Majeed had agreed to re-do the same.*
- b. *Quotations had been called for rehabilitation of the Badminton and Basket Ball Courts to be given to Mr. P J Fernando, Vice President for his further action.*
- c. *The fence around the Campus was non-existent and it was necessary to re-do the same. Matters relating to property acquired for purpose of Road widening as well as the belief that villagers cultivating Paddy fields below the Old Dining Hall having encroached on College Property were discussed. The Head Master was informed that an effort was being made to have all property belonging to the College resurveyed and new Plans made available.*
- d. *The water supply system would be rehabilitated by Mr. Rizvi Jalill during the August holidays.*
- e. *The Head Master would fence off the path presently used by the Senior Students as a short-cut from their dorms to the class rooms and that he has already informed the students that they should not use that path which goes past some of the wells. It was pointed out that all type of rubbish had been thrown in to the wells. The practicability of having adequate protective lids/covers for the wells was considered.*

“It appeared that books of Accounts were not being written up on a regular basis at Gurutalawa. The Headmaster was informed that the question of procuring qualified competent personnel to attend to this on a regular monthly basis so that there would be more control, supervision and monitoring of the accounting, was being studied. He welcomed the suggestion.”

EX-CO MEETING OF JUNE 15 2002

The Head Master was anxious that the school should have a proper marketing strategy. His aim was to increase the student population by 100 during 2002 and by a further 150 by 2003 reaching a maximum student population of 550. He stressed that he would not wish to exceed the 550 limit. To date there had been 94 new admissions during the current academic year.

Mr Sujeewa Godage inquired from the Head Master whether he was selective in admissions. The Head Master indicated that he was not in a position to be selective at this stage and that once the required number was in place, he would be selective in admitting students. Mr. Duleep Kumar at this stage pointed out that Dr. Hayman’s policy had been to admit students from all backgrounds, refine and fine-tune them in College and when leaving College make them fit to take their place in society.

The Head Master also mentioned that a sum of Rs. 1,000,000/- was realized from the sale of trees that had been felled with the permission of the Board of Governors. These trees in any event would have to be cut due to widening of the public road, running above College. He mentioned that College had 1020 trees on the campus. He also mentioned

that 500 saplings were planted, 100 of them in the 9 acre block and the balance in the main campus by the students and the minor staff on a shramadana basis. He mentioned that approximately 80 plants have survived in the 9 acre block. Mr. Ruwan Munasinghe informed the Head Master that Mr. Sujeewa Godage has specialized knowledge in this field and it would be advantageous to obtain his advice in the planting of trees etc.

Mr. Duleep Kumar undertook to provide the College with experienced personnel to do a thorough examination of the Accounting and Book-keeping practices and procedures and ways and means of improving it.

Mr Rizvi Jalill mentioned that 02 experts in Software were at that moment in the College Accounts Department studying the systems and practices and developing an Accounting Package for College.

Members pointed out that the Campus was not being cleaned effectively and the lack of bins to collect litter. The Head master undertook to provide litter bins at strategic points and direct the students and minor staff to keep the Campus clean.

Mr. Sujeewa Godage undertook to conduct a workshop on Leadership having the target as Prefects in the College so that they would be an effective force to discipline the students and help the Head Master. Members pointed out how previous Head Masters had utilized the Prefects to enforce discipline and how Dr. Hayman even sought the assistance of Vice President, Sunil Watawala who was the Head Prefect in 1962 to have the Prefects lay the tables and serve food in the Dining Hall.

Mr. Rizvi Jalill pointed out that employees and students were leaving the Campus from points other than the main gate. He inquired whether the Head Master could request all to use the main gate for entry and exit. The Headmaster indicated this was receiving his attention.

Mr. Rizvi Jalill wished to know the position with regard to the establishment of a police post in close proximity to College and whether the Headmaster had given the letter to the Minister of Internal Security as required of him. The Headmaster stated that a letter on the lines of the draft made available to him had been dispatched by him direct to Brig. Bandula Munasinghe. It was decided to ask Brig. Bandula Munasinghe to pursue the matter.

As regards the school fence, Mr. Lakshman Jayatilaka mentioned that a Surveyor had been spoken to as recommended by Mr. Shantha Dimbulana, an Old Boy and a Senior Legal Practitioner in Badulla. The Surveyor had mentioned a tentative fee but desired to see copies of the plan. The Headmaster was to locate the plans so that photocopies could be made available to the Surveyor in order to obtain a firm quotation of fees for services to be rendered.

EX-CO MEETING OF JULY 19, 2002

As regards the Accounts at college and whether they are properly maintained the Senior Vice President had arranged to send a team to College from M/s. Someswaran and Jayawickrema after the Prize Giving. They will do a basic preliminary study and report back. Thereafter they will undertake a comprehensive examination and give in their recommendations for an agreed fee. It was agreed that the OBA will meet this cost hopefully not in excess of Rs.35,000/- and not pass it down to College. After studying the Reports, it was decided to take advantage of the expertise made available and put into motion the recommendations to ensure proper financial costing and procedure in the College Accounts Department . From past Minutes it appeared that during certain periods College accounts had not even been audited, sometimes for over 4 years. The question of monies owing to College from employees was to be taken up at the next Meeting of the Ex-Co when the Headmaster was also present.

EX-CO MEETING SEPTEMBER 05,2002

As regards the system of maintaining accounts, purchases and rations at College, Mr. Duleepkumar tabled a letter from M/s Someswaran & Jayawickrama wherein they had quoted a fee of Rs. 60,000/=. He posed the question whether the Ex- Co was in favour of having the Study and Report done by a professional firm because certain fears and misgivings had been expressed by certain Members as regards the implementation factor of the recommendations they may make. Some were apprehensive as the OBA had no status to ensure implementation and so whether the exercise would be futile although it was in fulfillment and in furtherance of the avowed objective of streamlining the Administration. The Headmaster was emphatic that the Study, Report (and Recommendations if any) were absolutely necessary and he looked forward to receiving this advice and guidance from the Ex-Co and would ensure its implementation. This declaration of the Headmaster was received with applause. Mr. Duleepkumar pointed out that the expenditure to be incurred on this exercise was also a part of College Development. Mr. Bandula Wanigasekera suggested that Mr. Duleepkumar discuss if better terms could be had as regards the quoted fee with M/s. Someswaran & Jayawickrama and that depending on the outcome to pay the advance required of Rs.30,000/- by them and to request them to go ahead without delay. As regards the balance fee, it would be paid at the appropriate time. Mr. Duleepkumar undertook to request M/s. Someswaran & Jayawickrama to go ahead. He inquired from the Headmaster when it would be convenient to accommodate the 5 personnel who would do the study at Gurutalawa and the Headmaster responded that as soon as the term commenced on September 09, 2002 they could visit Gurutalawa and undertake the assignment. The Headmaster also informed that the audit for the year ending December 31, 2001 is completed and the half- yearly audit in respect of 2002 i.e up to June 30,2002 had also been completed.

Mr. Prabath Jayasundara suggested that various shortcomings which are being highlighted be looked into and remedial action be taken so that the efforts made by the OBA towards resuscitating College do not go waste and that if all the effort was not being

made use of, then the College had a bleak future. Mr. Don Gazara pointed out that all suggestions made by the OBA and Members of the Ex-Co were in good faith and invited the Headmaster to bring to the notice of the Ex-Co his problems and needs so that the benefit of all the expertise available in the Ex-Co & the OBA could be availed of. He thanked the Headmaster for listening to the ideas expressed which was wholly constructive and for the betterment of College. He also placed on record the appreciation of the Ex-Co of all the good work being done by the Headmaster at Gurutalawa. He reiterated that it was common knowledge that the problems at Gurutalawa were inherited by him and appreciated that solutions could not be found over night. The Headmaster assured the Ex-Co that he would carry on with his work undeterred by threats and abuse and thanked the Ex-Co for standing by him.

Mr. Lakshman Jayatilaka pointed out from a letter available with him that although the Board had decided to increase the school fees of the Kollupitiya Branch by only Rs.50/= as from the 1st January 2002, the Kollupitiya Branch was invoicing the students not only with charges for security but also for maintenance and suggested that the Headmaster consider proposing to the Board an increase on similar lines to off-set these overheads at Gurutalawa. This would to some effect minimize the recurrent losses each month.

EX-CO MEETING OCTOBER 05,2002

“Mr.Duleepkumar mentioned that a team of Consultants from M/s S J M S Associates namely Mr.Senaka Blok, Chartered Accountant, Mr.Nihal Fernando Business Analyst and Mr.D. Amarasingha, Management Consultant would be coming to Gurutalawa next week to commence their Study and Report. The Headmaster promised to give them all the assistance required to start the work early so that their recommendations once accepted could be implemented in order to have better financial control.

At this stage Mr. Mahen Ranasinghe invited the attention of the Ex-Co to the appointment of an Administrative Officer. This had been the subject of discussion at a previous meeting of the Ex-Co at which the Headmaster had not been present. The view of the Headmaster with regard to this post was sought. The Headmaster was in total agreement that such a post was necessary and the idea was admirable. The only problem being one of finance – how to pay the salary of such a person. However, the Headmaster mentioned that more students were expected to join the school next year and the financial position would improve and it was agreed to persue the matter further. Mr.Lakshman Jayatilaka suggested that both the Headmaster and Mr.Duleepkumar take this matter up with the Bishop if necessary.

Mr. Lakshman Jayatilaka mentioned that most of the short comings that were referred to today had been highlighted by them in a Confidential report of October, 2001 and stated that the Headmaster had admittedly done what he could at his level. Having a contented staff was necessary if the school is to develop, and where it was found that the usual mechanisms to redress grievances of those at gurutalawa do not bring forth the desired results, he pleaded that particularly the Senior Vice President and Mr.Bandula Wanigasekra should use their good offices and endeavour to find solutions with the Bishop and the Board of Governors. The Senior Vice President mentioned that he was due to meet the Bishop and he would take these matters up. Mr.Lakshman Jayatilaka

requested that such meeting be had very early in the interests of all concerned at Gurutalawa, so that it becomes clear to all that the Ex-Co is fully behind the Head Master in his endeavours to put matters right at Gurutalawa.

A letter was submitted for the Headmaster's signature as regards the Police Post to be handed over to the DIG. (Uva) This letter after perfection by the Headmaster was taken charge of by Mr. Ruwan Munasinghe for follow-up action. Brig. Bandula Munasinghe was to be kept informed.

EX-CO MEETING NOVEMBER 07, 2002

The Headmaster mentioned that the team of consultants from M/s. SJMS Associates were in Gurutalawa at the end of October, 2002 for a 2nd visit to put the final touches to their report and obtain further clarifications etc. The Headmaster had supplied all the necessary information. Mr. Duleepkumar mentioned that the report would be made available by the end of Next Week.

The Headmaster mentioned that the current overdraft of the College was approximately 1.2 million; that the money realized from the sale of trees had been applied to settle part of the overdraft facility; a further sum of 7 lakhs was due from the sale of trees; that the Headmaster's problem really was to make ends meet particularly during the last 3-4 months every year after taking in to account monies realized from holiday camps, sale of trees; admission fees of new students etc. Mr. Bandula Wanigasekera suggested that an appeal be made to the Hatton National Bank to consider charging a reduced rate of interest on the overdraft facility in view of the fact that College was an educational institution and not a commercial organization making profit. Mr. Bandula Wanigasekera also offered to speak to higher ups in the Bank if need be. The Headmaster agreed to furnish details of the overdraft facility so as to enable the formulation of a letter of appeal. Mr. Don Gazara too offered to speak to senior officials of the Bank in this connection.

It was agreed that the Headmaster should take up the question of appointing one at the next Meeting of the Board of Governors.

Mr. Lakshman Jayatilaka inquired from the Headmaster about including a maintenance fee in the Invoice of the students. The Headmaster informed that he would be placing before the Board at its Meeting of November 18, 2002 his proposal to include a maintenance fee in the monthly invoices of the students to off set the monthly expenses on that account.

As regards the Police Post it was not known whether Mr. Ruwan Munasinghe had handed over the letter of the Headmaster to the D.I.G. – Uva as Mr. Munasinghe not being present at today's meeting. It was agreed that additional copies of the letter would be given to Brig. Bandula Munasinghe as well as Mr. Sarath Suraweera for them to pursue this matter independently.

EX-CO MEETING OF NOVEMBER 29,2002

Mr. P.S. Duleepkumar Senior Vice President mentioned that a detailed Report was being prepared by M/s S.J.M.S. Associates; that a summary in the nature of an Interim Report had been received by him which he was tabling. As soon as the detailed Report was received a sub committee would study the same and discuss the issues concerned with the Headmaster so that appropriate action could be taken at Gurutalawa.

The Headmaster mentioned that he had not submitted this proposal at the last meeting of the Board of Governors. His proposal to increase the Admission Fees from the year 2003 had not been allowed by the Board. It was agreed that as soon as M/s S.J.M.S. Associates submitted their detailed Report a letter would be drafted setting out the reasons why a Chief Administrative Officer was absolutely necessary for Gurutalawa at this stage. Several Old Boys had expressed their willingness to contribute towards his remuneration.

A request that a separate charge be levied from the students on account of maintenance would also be included in the letter to be drafted for submission by the Headmaster to the Board.

Mr. Lakshman Jayatilaka informed the Ex-Co that the OIC of the Welimada Police had recommended the establishment of a Guard Room at Boralanda; that efforts to have the Guard Room in Gurutalawa itself were being renewed. In this connection Mr. Sarath Suraweera who had sent a fax which was tabled would speak to the persons concerned in the Uva Police Division and Brig Bandula Munasinghe would take necessary steps in Colombo.

Mr. Bandula Wanigasekera reported that he had drafted the letter of appeal to be sent by the Headmaster to the Manager of the Hatton National Bank in Welimada requesting for an adjustment of the rate of interest. He would hand over the draft to the Headmaster at the end of the meeting. Mr. Bandula Wanigasekera requested the Headmaster to keep him informed so that both Mr. Gamini Fernando and Mr. Bandula Wanigasekera could follow up this matter from Colombo. The Headmaster reported that the overdraft was now approximately Rs. 2.4 million . He also reported that about 1.6 million fees had to be collected from students; that the deficit per month was about Rs.150,000/- - Rs.200,000/-.

The next meeting of the Board of Governors was on December, 20th and he would renew his request for an increase in the Boarding and School Fees. At the moment there were about 428 students in school. To date Applications have been received from 60 students for admission. He wished to increase the student population to about 650.

The Headmaster reported that he requires an Accountant.

AGM AND REUNION

EX-CO OF APRIL 8, 2002

Mr. Duleep Kumar requested from the Head Master that OBA celebrations be held with the presence of the School boys considering the available accommodation. This would enable the present boys to enter in to the spirit of the Celebrations and interact with the Old Boys. This would be facilitated during the celebrations with a Science & Art Exhibition. The Head Master undertook to discuss it with the staff and give his view at the next meeting. His special concern were to prevent the exposure of the present boys to smoking and drinking.

Mr. Sunil Watawala also emphasized the need for greater school boy participation.

Mr. Prabath Jayasundera on discussing the OBA Agenda stated that having the AGM on Sunday after breakfast will reduce the attendance as against Saturday evenings. It was agreed that the committee have this in mind in making their recommendations.

The members of this Sub-Committee will be appointed in due course.

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EX-CO MEETING OF JUNE 15, 2002

Mr Lakshman Jayatilaka pointed out that at the meeting held on April 08, 2002, the Headmaster had in response to Mr Duleep Kumar’s suggestion that the OBA AGM and Re-Union weekend be utilized to have an Art and Science Exhibition to promote better inter action between Old Boys and present students instead of declaring it a Mid Term holiday, indicated that he would speak with his staff and revert. The Headmaster responded that the Staff agreed with him that the current practice should continue for at least one more year.

EX-CO MEETING OF JULY 19, 2002

TO APPOINT A SUB-COMMITTEE FOR THE RE-UNION CELEBRATIONS

As several important matters required attention it was resolved to appoint this Sub-committee without further delay.

Mr. Prabath Jayasundera (Convenor) Mr. Rizvi Jalill, Mr. P.J. Fernando ,Mr. Sarath Suraweera and Mr. Shervon Fernando were unanimously appointed to serve on this committee and to co-ordinate all activities. The Sub-committee was authorized to co-opt any other member who they thought would be helpful in their work.

EX-CO MEETING OF SEPTEMBER 05, 2002

As regards the work of the Sub Committee for the Re- Union celebrations and arrangements for the next A.G.M Mr. Prabath Jayasundera informed that he had not been present at the last Meeting of the Ex- Co and he would look into the matter and keep the Ex- Co informed of the deliberations etc. of the Sub- Committee on the next occasion.

EX-CO MEETING OF OCTOBER 05, 2002

At this stage Mr. Mahen Ranasinghe invited the attention of the Ex-Co to the appointment of an Administrative Officer. This had been the subject of discussion at a previous meeting of the Ex-Co at which the Headmaster had not been present. The view of the Headmaster with regard to this post was sought. The Headmaster was in total agreement that such a post was necessary and the idea was admirable. The only problem being one of finance – how to pay the salary of such a person. However, the Headmaster mentioned that more students were expected to join the school next year and the financial position would improve and it was agreed to persue the matter further. Mr.Lakshman Jayatilaka suggested that both the Headmaster and Mr.Duleepkumar take this matter up with the Bishop if necessary.

EX-CO MEETING NOVEMBER 07,2002

Mr. Duleepkumar suggested that the Sub-Committee for Re-Union Celebrations meet well in advance, discuss arrangements for the AGM and Re-Union Celebrations and submit a detailed Report for consideration of the Ex-Co. As there was not much time he advised the Sub-Committee to start work early.

EX-CO MEETING OF NOVEMBER 29,2002

The Sub Committee has not yet submitted its Report. Mr. Duleepkumar mentioned that necessary arrangements should be made very early as a tentative date has been fixed for the AGM . Mr. Lakshman Jayatilaka undertook to inform the members of that Sub Committee to consider this matter without much delay.

P

PRIZE GIVING

EX-CO MEETING OF MAY 17 2002

The College Prize Giving will be on July 22 and the Chief Guest will be Prof. Mohan de Silva from the Medical Faculty of the Sri Jayawardenepura University.

EX-CO MEETING OF JUNE 15 2002

The Head Master mentioned that the Prize Giving was on July 22, 2002; that he expects all Old boys to attend; that money for several prizes were not received and College was now compelled to spend it's finances in order to give various prizes which originally others had undertaken to pay for. A Prize List had been made available to Mr. Lakshman Jayatilaka who had undertaken to look into this matter.

EX-CO MEETING OF JULY 19, 2002

TO DISCUSS MATTERS RELATING TO THE PRIZE GIVING OF JULY 22, 2002

In the absence of the Headmaster who was busy at Gurutalawa making necessary arrangements it was resolved to delegate to Mr. Sunil Watawala, Vice president the task of proposing the vote of Thanks to the Chief Guest.

The question of adding approximately Rs. 40/- to the monthly bill of all students in College immediately before the month of the Prize Giving so as to have the necessary funds to purchase necessary books to be awarded as prizes was proposed and discussed. As this additional item was only in respect of one month, it was decided to recommend this Proposal to the Headmaster for adoption if he thought fit. This would ensure that those who had fared well during the year would be rewarded in an appreciable manner apart from the Certificate given.

EX-CO MEETING OF SEPTEMBER 05, 2002

Mr. Duleepkumar referred to the College Prize Giving on July 22, 2002 and the fact that although Mr. Sunil Watawala Vice President had been nominated to propose the vote of thanks to the Chief Guest, another Old Boy had been delegated with that task. The Headmaster expressed regret to the Ex- Co and indicated that he was unaware of this tradition but that in any event he had afforded Mr. Watawala a position of importance at

the event as he participated in lighting the oil lamp at the commencement and also gave away some of the important prizes as a Vice President of the OBA.

EX-CO MEETING OF OCTOBER 05, 2002

The Headmaster was asked whether an additional sum could be included in the students invoices in the month/s immediately preceding the prize giving to offset the cost of books to be purchased and given as prizes. He indicated that this had already been done but still the shortfall was approximately Rs.40,000/- which had been met by the College. He said he would continue the practice henceforth. As regards the proposal to include sums in the students' invoices against maintenance and security, etc he said a charge was already levied for security but that he would take up the maintenance levy with the Board of Governors at the next meeting fixed during the coming week end and ascertain the response of the Board.

Q

SPORTS, SPORTS GEAR ETC.

EX-CO MEETING OF APRIL 08,2002

***Mr. P.J. Fernando** Vice President and **Mr.Prabath Jayasundera** Member of the Ex-Co have undertaken the complete repair, renovation and updating of the Squash, Basket ball and Badminton courts.*

***Mr. P.J. Fernando and Mr. Prabath Jayasundera together with Mr. M. Najeeb and Mr. S. Balaramesh** Members of the Ex-Co will also be responsible for providing all Equipment necessary for Every Sport in College other than swimming. This will include necessary coaching camps particularly for Squash and Hockey.*

EX-CO MEETING OF MAY 17, 2002

Quotations had been called for rehabilitation of the Badminton and Basket Ball Courts to be given to Mr. P J Fernando, Vice President for his further action.

Cubbing has been started last term and scouting has been started this term.

Speech and Drama has commenced for year 10 & 11 students.

EX-CO MEETING OF JUNE 15, 2002

The Head Master tabled his Report which stated inter alia that,

- (a) College was the Uva District Champions in Basket Ball.*
- (b) Life Saving and Scouting has re-commenced, and 10 Scouts from College would attend the Pedro Camp during the 3rd week of June in connection with which Sirasa T.V was doing a recording.*
- (c) Rukmal Weerasinghe was appointed as the Cricket Captain for Uva District Schools.*
- (d) College also became Runners Up in Hockey in Uva and also secured the first place for Music as well as for Dancing in the All Island Contests. These achievements were highly commended by members of the Executive Committee.*
- (e) The Uva Cricket Club had donated a new Matting for Cricket to the School.*

Mr Ruwan Munasinghe mentioned that if the Head Master registered the “Gurotalawa Sports Club” with the relevant authorities, it would be possible to arrange the release of sports equipment on a regular basis from the Provincial Council.

Mr. Mahen Ranasinghe brought to the notice of the meeting that he had paid a sum of Rs. 15,000/- by Hatton National Bank Ltd., Kotte Cheque No. 392820 dated 15th May, 2001 towards the purchase of a matting for cricket practice and inquired whether the money had been utilized towards that purpose as it appears that a new matting had been donated by the Uva club also. The Head Master undertook to make necessary inquiries and revert.

EX-CO MEETING OF JULY 19, 2002

Mr. Sarath Suraweera pointed out that the formation of a Sports Club in Gurotalawa would facilitate the smooth flow of sports equipment etc. as indicated by Mr. Ruwan Munasinghe who co-ordinated activities in the office of the Chief Minister of the Uva Province. Mr. Jabir Junaid also pointed out the numerous benefits if such a Club is set up so that the students will benefit immensely. From information received it appeared that all sports activities in Gurotalawa lacked equipment due to the financial constraints College is experiencing. It was therefore decided to formulate a simple set of rules to help the Headmaster to establish such a Sports Club and have the office bearers elected which would benefit the College and the students.

EX-CO MEETING OF SEPTEMBER 05, 2002

A copy of the Rules of the “S Thomas’ College Gurotalawa Sports Club” as drafted by Mr. Duleepkumar was tabled. A copy was handed over to the Headmaster. Mr. Duleepkumar explained to the Headmaster the manner in which Dr. Hayman initiated sports activities at the commencement of each academic year by conferring with all Masters in charge of sports and ascertaining their requirements and programme of activities for that term and suggested to the Headmaster, that he adopt a similar procedure, which would make it easy to project the cost of each programme for the term. The rules once adopted were to be forwarded to Mr. Ruwan Munasinghe to enable him to make early arrangements to supply to College, sports equipment and other facilities etc. as originally suggested by Mr. Ruwan Munasinghe. The Headmaster agreed to have the club in place very soon and revert. The Ex-Co and Mr.Duleepkumar in particular would give all the advice and operational assistance to set up the club which the Headmaster may ask for.

Mr. Prabath Jayasunadara informed that work on the rehabilitation of the Squash Court would commence early. Mr.P.J. Fernando too informed that work on the Badminton and Basket Ball Courts would be completed early.

EX-CO MEETING OF OCTOBER 05, 2002

Mr.Duleepkumar inquired from the Headmaster the position with regard to the STCG Sports Club. The Headmaster informed that the club had been set up, the office bearers

had been elected, rules adopted and that he would discuss further matters with Mr. Ruwan Munasinghe. It was explained to the Members of the staff who were most anxious to secure sports equipment that the objective of the formation of the Club was to obtain facilities and equipment for Sports in College from the Provincial Council. Mr. Ruwan Munasinghe promised to pursue this matter and keep the Headmaster informed.

a) Mr. Prabath Jayasundera informed that work on the rehabilitation of squash courts would commence that day.

b) Mr. P J Fernando informed that the boards and baskets for the Basketball court had been put in place. He had received the estimates from Mr. Alam for the rehabilitation of the Badminton and Basketball Courts (Expansion and relaying of surface). He indicated that work could start only after the rainy season ended as it was not possible to carry out work in wet weather.

Mr Mahen Ranasinghe pointed out that the Treatment Plant of the swimming pool had not been maintained for years perhaps since the time of Mr. Laffir, with the roof of the plant room leaking badly, the filter bed full of rubbish and sediment and needing fresh sand, the pipes badly corroded (hadn't been painted for decades), the pump supposed to be in need of repair, the alum tank and the alum delivery sump needing extensive cleaning, the concrete pipe support cracked and the whole system requiring total refurbishing. The Master in-charge Mr. Alam had agreed to send a schematic diagram of the system to Mr. Mahen Ranasinghe within a week so that a detailed study of the requirements could be made and a proposal submitted.

Mr. Lakshman Jayatilaka mentioned that quotations had been obtained from two companies with regard to the swimming pool equipment etc. One technician from Colombo who had visited College this morning and inspected the treatment plant had been horrified at the condition. An estimate was to be submitted by their Colombo Office to Gurutalawa by fax today and a detailed quotation within a few days.

EX-CO MEETING NOVEMBER 07, 2002

As regard the S. Thomas College Gurutalawa Sports Club, the Headmaster mentioned that a copy of the Rules together with a list of the names of the office bearers had been supplied to Mr. Ruwan Munasinghe with a request for sports equipment. Mr. Munasinghe had advised the Headmaster to have the club registered with the appropriate Ministry in the Uva Provincial Council and make a formal request which the Headmaster had agreed to do after which Mr. Ruwan Munasinghe would be able to help with the equipment. Mr. Lakshman Jayatilaka mentioned that he had had discussions with various masters in charge of sports at Gurutalawa, ascertained their requirements, visited various establishments in Colombo, marketing sports goods and obtained quotations. A Quotation from The Cricket Shop was tabled but it was decided to await the outcome of the appeal through Mr. Duleep Mendis before proceeding to make any purchases in so far as cricket equipment is concerned.

EX-CO MEETING OF NOVEMBER 29,2002

The Headmaster mentioned that he had submitted the application for registration of the STCG Sports Club with the Uva Provincial Council. He agreed to have the Prefect of Games pursue the matter with Mr. Ruwan Munasinghe's assistance and obtain the Certificate which will be issued in that connection.

Mr. Lakshman Jayatilaka tabled a letter written by Mr. Duleep Mendis wherein he had mentioned that Cricket equipment would be made available for the year 2003 by the Board of Control for Cricket in Sri Lanka to Gurutalawa; that in this connection the appreciation of the OBA should be recorded for the part played by Mr. Gerald de Alwis.

R

TURF WICKET

EX-CO MEETING OF JUNE 15 2002

The question of the Turf Wicket was taken up for discussion. Mr. Duleep Kumar was of the view that no useful purpose would be served in redoing the turf wicket, particularly in view of the fact that College had cricket only up to under 17, and that in that age group other Schools Teams did not play cricket on turf. Mr. Sarath Suraweera mentioned that the area of the Cricket grounds was not conducive to play cricket in a safe environment and that the outer grounds should be properly laid out. A final decision on this matter was to be taken after further discussion with all concerned.

EX-CO MEETING OF JULY 19, 2002

It was also resolved to welcome all shades of opinion as regards the provision of a Turf Wicket and to notify the Membership thereof and to facilitate a discussion before making any decision on the matter so that a broad consensus could be reached considering particularly the fact that the present coaches and Masters in charge of Cricket in College seem very much in favour of the project.

EX-CO MEETING OF SEPTEMBER 05, 2002

As regards the Turf Wicket the Headmaster expressed the view that the Cricket Teams at Gurutalawa would not use a Turf Wicket because none of the other schools in the Province had that facility. He also indicated that maintaining a Turf Wicket would entail employing another Ground Boy which the school could ill-afford at this juncture. Mr. Duleepkumar mentioned that in view of the fact that older boys, i.e. under 19 or A/L students were not available at Gurutalawa, it would perhaps not be of much use to have a Turf Wicket which would not be utilized properly and also prove to be expensive to maintain. Mr. P. J. Fernando who regularly participates in the Cricket Matches between Old Boys and present boys during the Re – union celebrations stated that from his personal experience, it was unsafe to play on the Turf Wicket as presently prevailing and which had not been used for 5 years or so. Mr. Lakshman Jayatilaka informed that Mr. Ranil Abeynaike had been prepared to give adequate training in maintaining of the Turf Wicket to hand picked ground boys from Gurutalawa whilst he was the Curator at the SSC. Mr. Nihal Wanniarachchi stated that Mr. Ranil Abeynaike could still provide this service as he was now attached to S.T.C. Mt. Lavinia. Mr. Sumedha Perera mentioned that to have the Turf Wicket playable once more would not cost very much in view of the fact that the major part of work had already been done and it may perhaps be worthwhile to explore the possibility of reviving it, since so much had been spent on it. In view of the fact that certain Masters in Charge of cricket at Gurutalawa had also shown an interest in reviving the Turf Wicket, it was decided to keep the matter open so that the views of other Old Boys and the relevant Masters at Gurutalawa could be obtained and an appropriate decision taken, after consideration of all implications.

EX-CO MEETING OF OCTOBER 05, 2002

As regards the Turf Wicket, the Headmaster mentioned that he had nothing further to add; that college would find it difficult to meet the cost of rehabilitating and maintaining same; that since the schools cricket coaches were in attendance at today's Meeting, they be permitted to express their own views in person.

Mr.Ellepola, the Master in charge of under 15 cricket mentioned that College was grouped in the division 3 and division 4 for cricket; that no other school in the Uva Province uses a turf wicket and hence it would serve no purpose. He also mentioned that even Division 1 teams in the Uva Province use the matting wicket. Mr.Nesaseelan the under 17 coach on being requested to give his observations endorsed the views expressed by Mr.Ellepola. Members of the Staff handling sports at this stage pointed out that what was really necessary were facilities and equipment for cricket, rugging and other sports activities and not to have a turf wicket which was considered inconsequential at this stage at Gurutalawa. Mr.Gerald de Alwis had sent a letter to the Headmaster which was tabled in which certain views were expressed. The Ex-Co considered the letter and it was felt that no useful purpose will be served in rehabilitating the turf wicket or maintaining same in the light of what the persons concerned at Gurutalawa had to say; that in any event there was only 1 turf wicket and not 3 as mentioned by Mr.Gerald de Alwis. This position was endorsed by Mr.P J Fernando. It was also observed that the same grounds were used for Rugging and Soccer throughout the year and hence it would be almost impossible to use and maintain the turf wicket exclusively for cricket. Overall more benefits to a wider range was considered more beneficial. In this situation unless Mr.Gerald de Alwis was personally present at a future meeting of the Ex-co to express his views there was no purpose in discussing matters any further. On the suggestion of Mr.Rizvi Jalill the Headmaster agreed to write to Mr.Gerald de Alwis and explain the situation and invite him for the next Meeting of the Ex-Co if he has anything to add further.

EX-CO MEETING NOVEMBER 07,2002

As regard the Turf Wicket, the Headmaster mentioned that he had written to Mr. Gerald de Alwis having in mind the enthusiasm with which Mr. Gerald de Alwis had devoted much time and energy towards that project on the lines discussed at the last meeting of the Ex-Co. A copy of the letter was tabled.

Mr. Lakshman Jayatilaka at this stage mentioned that Mr. Gerald de Alwis had of his own taken matters up with Mr. Duleep Mendis, the Director / Development of the Board of Control for Cricket in Sri Lanka at least to obtain equipment urgently required at Gurutalawa for cricket. Mr. Janaka Pathirana the Secretary of the Central Province Cricket Association has been contacted and a letter has been addressed to him by the Headmaster setting out the requirements, in so far as cricket equipment was concerned. It is hoped that something positive would come about failing which these items would get into the list of matters requiring attention at Gurutalawa to be addressed by the Ex-Co and decided priority –wise after the conclusion of the dinner dance.

S

DANCE TROUPE

T

REPRESENTATIONS AT STC MT. OBA, THOMIAN WALK ETC

EX-CO MEETING OF JUNE 15 2002

On the proposal of Mr. Duleep Kumar seconded by Mr. Rizvi Jalill, Mr. Nihal Wanniarachchi was appointed as Representative of this Association on the Executive Committee of the S. Thomas College Mt. Lavinia - OBA in terms of Rule 13 (d) of the said STC Mt. Lavinia - OBA.

On the proposal of Mr. Nihal Wanniarachchi seconded by Mr. Rizvi Jalill, Mr. Bandula Wanigasekera was appointed as Representative of this Association for General meetings of the Membership of the S. Thomas College Mt. Lavinia - OBA in terms of Rule 13 (c) of the said STC Mt. Lavinia OBA.

The Hony. Secretary was directed to communicate the above appointments to the Secretary of the STC Mt. Lavinia OBA.

It was reported that members of this Association participated in the Thomian Walk organized in Colombo last year on the understanding that a certain percentage of the collection was to be given to this Association or to College. It was pointed out that no money had been received on this score as yet. Mr. Nihal Wanniarachchi stated he was aMember of the STC Mt. Lavinia Parent/Teacher Association and it would be possible for him to obtain this information. He undertook to do so and inform on the next date.

EX-CO MEETING OF JULY 19,2002

Mr. Nihal Wanniarachchi reported that from inquiries made by him, he was made to understand that the Accounts relating to the Thomian Walk of 2001 had not yet been finalized. The Secretary was however requested to communicate with those responsible and place on record the interest of the Guru OBA and the College to receive its proportionate share of the collections.

It was not clear as to the timing of the intake of students of Gurutalawa to Mt. Lavinia. In the past admission had been after O/L results had been released or to absorb the students at the beginning of the calendar year. The position was to be clarified through the Headmaster.

EX-CO MEETING OF SEPTEMBER 05,2002

As regards the Thomian Walk of 2001 it appeared that there were no records available with the OBA in relation to the participation of this Association. No formal invitation or written understanding of sharing a proportion of the proceeds was available with the records of the OBA . However, it was decided that the Secretary should write a formal letter to Mr. Udaya Gunaratne who Mr.Nihal Wanniarachchi said was the Chairman of

the Organising Committee of the Thomian Walk and express the interest of this Association in receiving its share. It was observed that several Old Boys of Gurutalawa and members of this Association participated in the walk as they had been made to understand by the previous Secretary that this Association or the Gurutalawa Branch stood to benefit from such participation, by sharing a certain percentage of the proceeds. Mr.Nihal Wanniarachchi said that it appears that the accounts are not yet finalised.

The Headmaster informed that students from Gurutalawa are admitted to Mount Lavinia in January of every year based on the results of the 3rd Term internal exams. In fact on being reminded by the Warden he had forwarded the Examination Results Sheet on the last occasion and 17 students from Gurutalawa had been admitted to Mount Lavinia in January 2002.

EX-CO MEETING OF OCTOBER 05,2002

On the question of the Thomian Walk a letter written by Mr.Nihal Wanniarachchi was tabled according to which the organizers of the Thomian Walk who had been approached by Mr.Nihal Wanniarachchi had responded to his inquiries as regards the share to be received by STCG OBA. He was informed that 125 tickets of Rs.1000/- each to be sold to participants of the Thomian Walk of August 2001 had been handed over by the organizers to Mr.Upali Jayawardena, the former Secretary of the OBA (for sale among Old Boys and well wishers of STCG) who had neither accounted for the tickets sold, returned the unsold tickets nor sent in the sale proceeds. In this situation it was considered totally improper to ask for the share due to STCG OBA and the Secretary was requested to write to Mr.Upali Jayawardena and inquire as to the correct position and for Mr.Upali Jayawardena's observations, and necessary action.

EX-CO MEETING NOVEMBER 07,2002

Letters dated October 9 and October, 30, 2002 written to Mr. Upali Jayawardena former Secretary of the OBA by Mr. Shervon Fernando, Hony. Secretary as regard the Thomian Walk were tabled. Mr. Shervon Fernando reported that there had been no response. As ignoring matters pointed out by the Ex-Co of the S. Thomas College Mt. Lavinia OBA to Mr.Nihal Wanniarachchi, the STCG representative on their Ex-Co, reflected poorly on our Association, the question was raised what steps were to be taken if Mr. Upali Jayawardena fails to co-operate. Mr. Lakshman Jayatilaka at this stage, stated that in similar instances previously too the Ex-Co was faced with an embarrassing situation. To ignore and sweep under the carpet so as not to highlight irregularities attracts criticism from some Old boys who expect high standards from those elected to office. At the same time, when one is entrusted with a certain responsibility doing ones duty as expected attracts criticism for being too official legalistic or being harsh. At this stage Brig. Munasinghe undertook to speak to Mr. Upali Jayawardena regarding this matter. The matter was to be taken up again if a satisfactory resolution could not be obtained in this manner. The unanimous view was that this matter should not be swept under the carpet as the honour of the most important officer of the Ex-Co was at stake and through him it would be a very poor reflection on our Association.

EX-CO MEETING OF NOVEMBER 29,2002

Brig. Bandula Munasinghe mentioned that although he had tried to make contact with Mr. Upali Jayawardene, former Secretary of the OBA, he had not been successful. Mr. Sanath Jayatilaka too had mentioned that he would try to make contact with Mr. Upali Jayawardene with a view to resolve this matter. Mr. Shervon Fernando, Hon. Secretary mentioned that Mr. Upali Jayawardene had telephoned him and undertaken to speak to the persons concerned in the Mt. Lavinia OBA and keep him informed. The Secretary was requested to keep in touch with Mr. Upali Jayawardene and keep the Ex-Co informed, so that the matter could be pursued, and the money due to the OBA recovered.

U

COLLEGE FARM / TREE PLANTING / BIO GAS

EX-CO MEETING APRIL 08,2002

Mr. Ruwan Munasinghe, Member of the Ex-Co and Co-ordinating Secretary to the Chief Minister of the Uva Provincial Council has undertaken a complete re-assessment and development of the Farm, Agriculture; Biogas Project for the kitchen in the new dining hall, new desks and chairs for all the class rooms and tables and chairs for the new Dining Hall.

EX-CO MEETING MAY 17, 2002

- 1.The development work of the Farm was also being given attention.*
- 2.Tabled a set of proposals from Mr. Ruwan Munasinghe to initiate income generating projects at Gurutalawa The Projects relate to*
 - i. The College Farm*
 - ii. Abandoned unproductive land.*
 - iii. Sales outlet for College and Farm produce.*
- 3.The Head Master tabled his Report. Two Holiday Camps during the April vacation had realised a net profit of Rs.198,000/- for College. He also indicated several items of work which required attention, namely:-*

He also tabled a Note containing the information required by Mr.Anilal Algama in respect of the Farm.

EX-CO MEETING OF JUNE 15 2002

The Head Master also mentioned that a sum of Rs. 1,000,000/- was realized from the sale of trees that had been felled with the permission of the Board of Governors. These trees in any event would have to be cut due to widening of the public road, running above College. He mentioned that College had 1020 trees on the campus. He also mentioned that 500 saplings were planted, 100 of them in the 9 acre block and the balance in the main campus by the students and the minor staff on a shramadana basis. He mentioned that approximately 80 plants have survived in the 9 acre block. Mr. Ruwan Munasinghe informed the Head Master that Mr. Sujeewa Godage has specialized knowledge in this field and it would be advantageous to obtain his advice in the planting of trees etc.

EX-CO MEETING OF SEPTEMBER 05,2002

Report of the Sub-Committee for Projects

Mr. Prabath Jayasunadara informed that work on the rehabilitation of the Squash Court would commence early. Mr.P.J. Fernando too informed that work on the Badminton and Basket Ball Courts would be completed early. Mr. Kaleel Majeed informed that the 75 chairs promised by him were available but that he had the problem of transport to Gurutalawa. Mr. Rizvi Jalill, Mr. Don Gazara and Mr. Palihawadena undertook to give

any assistance required as regards transportation. Mr. Rizvi Jalill said that work on the cleaning up and covering of one well would be undertaken and completed by him. Mr. Don Gazara inquired about the equipment for the lab. The Headmaster undertook to supply a new list to Mr. Don Gazara. In the absence of Mr. Ruwan Munasinghe who had undertaken work on the Bio gas Project, development work on the farm, organic Vegetables, etc, it was not possible to discuss the progress of these matters. However, Mr. Mahen Ranasinghe informed that he had some experience in the work of Bio gas and in his view the cattle dung would not be adequate to sustain the project. Mr. Lakshman Jayatilaka informed the Headmaster that Mr. V. Tharumaratnam had expressed a wish to meet the Headmaster to convey to him some advice as regards energy sources for cooking facilities and he had been invited by the Secretary to attend the meeting of the Ex-Co. Mr. Don Gazara mentioned that he would together with Mr. Ruwan Munasinghe look into development work of the farm as it was essential to have somebody on the spot. The Headmaster indicated that the farm required urgent assistance as there was an overdraft of Rs. 300,000/= shown in its accounts. Mr. Kaleel Majeed undertook to have the repairs of the Foster Dorm completed by October 15, 2002.

To Table and Consider the Headmaster's Report

He reported that trees were being cut by the person to whom the tender was awarded and work in connection with fencing etc. could be done thereafter. As the fence posts were available, what was required was the barbed wire.

EX-CO MEETING OCTOBER 05, 2002

Mr. Ruwan Munasinghe indicated that the Bio gas project discussed earlier would not be feasible, which view was endorsed by Mr. Mahen Ranasinghe, as a new Project is in the offing.

The headmaster mentioned that a sum of Rs. 1,000,000/- had already been received out of 2.2 Million receivable for the sale of trees.

He mentioned that he wished to plant another 500 trees in the 9 acre block. He also mentioned that approximately Rs. 30,000/- would have to be expended on the said 500 trees. At this stage, Mr. Ruwan Munasingh indicated that trees could be supplied free of charge by him. The headmaster also mentioned that out of the 100 trees planted previously, at the end of March, 2002 approximately 85 were thriving, the mortality rate was low but he had a problem with regard to looking after the trees.

Mr. V. Tharumaratnam who was present by invitation was requested to explain to the Headmaster and Ex-Co his proposal for a bio Gas Power Generating plant, at the school. His report was tabled. Mr. Duleep Kumar and Mr. Bandula Wanigasekera were detailed to discuss this matter with members of the Board and to use their good offices in order to ensure it was accepted. Mr. Tharumaratnam explained that a British grant of 30,000 was available and in the meantime would proceed with the paperwork. It was agreed that both Mr. Mahen Ranasinghe and Mr. Bandula Wanigasekera would work closely with Mr. Tharumaratnam on behalf of the ExCo and report back.

EX-CO MEETING NOVEMBER 07,2002

Mr.Duleepkumar mentioned that Mr.V Tharumaratnam will have to reside in Gurutalawa at the time initial work on the project was commenced. The Headmaster offered to put up Mr.V Tharumaratnam in his bungalow until proper accommodation was made available to him within the Campus. The Ex-Co appreciated the gesture of the Headmaster. Mr.Duleepkumar mentioned further that Mr.V Tharumaratnam would be happy to continue to reside at Gurutalawa and be of service to the College even in the future. The matter was to be discussed further and a decision taken later. In the meantime, work on the Bio-gas project would commence on schedule and Mr.V. Tharumaratnam would supervise the project expected to be completed in 3 weeks. The equipment etc, was to be transported to Gurutalawa. Mr.Mahen Ranasinghe undertook to arrange transport with Mr.Rizvi Jalill and accompany the equipment in the lorry. Mr.Don Gazara also offered the use of his bungalow at Kirklees to Mr.Tharumaratnam, if need be, so that he could be of service to the Headmaster and the College. Mr.Don Gazara also undertook to secure the services of a driver for Mr.Tharumaratnam in such event.

EX-CO MEETING NOVEMBER 29,2002

Mr. Mahen Ranasinghe mentioned that as soon as transport arrangements were made by Mr. Rizvi Jalill, Mr. V. Tharumaratnam's equipment would be taken to Gurutalawa and work on the Project would commence. Mr. Tharumaratnam would reside at Gurutalawa with two of his workmen. He would have to make necessary arrangements with regard to procuring his meals from outside as the College kitchen would be closed during the holidays. Mr.Tharumaratnam had accepted the offer of Mr.Don Gazara to occupy his house at Kirklees, during installation of the Biogas Plant. Mr. Duleepkumar mentioned that the formal application for the Ashden Award had been submitted and he had on behalf of the OBA given a reference to Mr. Tharumaratnam. Other references had been given by Mr. D.L.O.Mendis and another person from Singapore. Mr. Mahen Ransinghe mentioned that it would be possible to obtain a facility of 400 US\$ per kilo watt generated from the DFCC and that he was pursuing this matter with an Old Boy who was at DFCC.

Mr. Mahen Ranasinghe reported that he was in constant touch with Mr. V. Tharumaratnam as regards the Bio Gas Project; that as soon as Mr. Rizvi Jalill arranged transport, the necessary equipment could be sent to Gurutalawa; that he would follow immediately thereafter and arrange for the storage of the equipment; that he would inspect the remaining staff quarters and other areas that required attention and report back to the Ex-Co without delay so that the Ex-Co could decide which of the items should be identified as deserving priority for necessary attention.

V

62 GROUP, REPAIR AND PAINTING JUNIOR DORMS ETC

EX-CO MEETING OF JULY 19, 2002

It was resolved to send a letter of appreciation to Mr. B.A. Mahipala who at the instance of the OBA undertook single-handedly the rehabilitation and refurbishment of the main block of the senior dorms. The letter was to be prepared by the Senior Vice President. It was also decided to give Mr. B.A. Mahipala 2 free tickets for the Dinner Dance as a token of appreciation of the OBA for his magnanimous gesture of repairing and refurbishing the dormitories.

EX-CO MEETING OF OCTOBER 05, 2002

Headmasters Report

He mentioned that the Winchester Dorm had been rehabilitated but that it would be necessary to put in beds etc for the use of the students who he is expecting to admit in the year 2003. Also he mentioned that only the toilets of the Winchester Dorm need be attended to now.

W

TELEPHONE AT KEBLE

EX-CO MEETING JUNE 15, 2002

Mr Rizvi Jalill inquired form the Headmaster the position as regards the Telephone System and extensions. It transpired that some of the required information had been given by the office that morning and the balance information was awaited to place the order for wiring with Mr Kamal Kodituwakku.

EX-CO MEETING SEPTEMBER 05, 2002

Mr. Duleepkumar inquired whether there was any response from Mr. Biran Tharumaratnam with regard to any items belonging to Dr. Hayman and which could be placed in the Museum. Mr. Lakshman Jayatilaka stated that according to information received Mr. Biran Tharumaratnam was to visit Mrs. Hayman in Bournemouth as contact on the telephone had proved impracticable and thereafter revert. The Secretary was requested to communicate with Mr. Biran Tharumaratnam once again in this connection.

X

FOOD, MENU AND DIET

EX-CO MEETING OF JUNE 15, 2002

The quality of food and other facilities provided by College to the students was discussed in relation to the boarding fees charged. Mr Nihal Wanniarachchi undertook to speak to Mr Chandrasekera, the Headmaster – St. Thomas Collegiate School, Bandarawela and obtain some information so that a comparative study could be done.

EX-CO MEETING OF JULY 19, 2002

Brigadier Bandula Munasinghe indicated that he would be going up to college for the Prize giving and that he would make arrangements with the personnel decided on by him to undertake the study of Rations and Purchasing of groceries etc. for the Kitchen and pantry and he would report back once the Report was ready.

EX-CO MEETING OF SEPTEMBER 05, 2002

Brigadier Bandula Munasinghe informed that Col.Dissanayake, an Old Boy of Gurutalawa now stationed at Diyatalawa who had been detailed to look into the system of rations at Gurutalawa had completed his assigned task and had submitted a report which he handed over to the Headmaster. It was felt that the rations for students should be proportionately adjusted by a knowledgeable person as nutrition requirements of students of different ages were involved as compared to soldiers for whom the scheme was devised. This matter was to be looked into by Brig. Bandula Munasinghe and Mr.Duleepkumar, who were to consult experts in this field with the college menu chart

On the question of food being supplied to the students the Headmaster admitted that he had financial constraints and his budget did not permit him to supply better food. It was pointed out that wastage should be eliminated. It was admitted that the number of minor staff was excessive. In view of the fact that any increase of fees would not be looked upon with favour by the Board of Governors the Headmaster was compelled to work in a very difficult situation.

EX-CO MEETING OF OCTOBER 05, 2002

Mr.Bandula Wanigasekera tabled a schedule as regards the diet and menu for the students prepared by Mr.Brig.Bandula Munasinghe. Mr.Duleepkumar mentioned that he had had a consultation with Ms.Siefried de Silva a Nutritional Expert and explained to the Headmaster the expert opinion expressed. He mentioned that he would discuss the matter in detail with the Headmaster after the meeting.

Mr Rizvi Jalill pointed out that many persons in College had brought to his notice that provisions and dry rations were being pilfered from the kitchen stores daily. It was decided to await the study and report of the Special Team of Professionals commissioned for this purpose. Mr Lakshman Jayatilaka mentioned that on their way to College even this morning, at Bandarawela, a senior Old Boy who met them mentioned this same thing and it appeared to be common knowledge around concerned circles that those in the custody of provisions were engaged in mass scale pilfering. The Headmaster indicated he would have a word with the food matron in this regard.

The Headmaster advised that arrangements were in hand to obtain quotations for the supply of groceries from several shops in the area, with a view to receiving best value for money. Mr.Rizvi Jalill requested the Headmaster to have the tender form delivered to M/s.Thushara Traders of Welimada who were Old Boys so that they could send in their quotation.

EX-CO MEETING NOVEMBER 07,2002

The Headmaster had handed over the diet sheet prepared by Mr. Duleepkumar based on the expert advise of Mrs. Siefried de Silva. The Headmaster was somewhat hampered by financial constraints in implementing the recommendations as regard the diet. The lack of fruit in the diet was highlighted as also lack of protein in the morning meal. Mr. Lakshman Jayatilaka inquired from the Headmaster whether it was not possible to utilize some time on the school time table during the period for Agriculture for practical work perhaps in the farm area to grow some fruits as pilot projects undertaken by the current Farm manager had already shown good results. The Headmaster agreed to look into this matter.

EX-CO MEETING OF NOVEMBER 29,2002

The Headmaster mentioned that on his instructions the menu has been changed and “mallun” had been added to the diet. Other changes too had been effected to improve the nutritional value.

CLASS ROOMS**EX-CO MEETING APRIL 08,2002**

Mr. Ruwan Munasinghe , Member of the Ex-Co and Co-ordinating Secretary to the Chief Minister of the Uva Provincial Council has undertaken a complete re-assessment and development of the Farm, Agriculture; Biogas Project for the kitchen in the new dining hall, new desks and chairs for all the class rooms and tables and chairs for the new Dining Hall.

Mr.Prabath Jayasundera requested the Head Master to inform the Executive Committee of the projects that are required to be attended to on an urgent basis at present. The Head Master stated that these were highlighted in his Report at the AGM and mentioned the following:-

1. *To refurbish the Senior Dormitories*
2. *To refurbish the Foster Dormitory*
3. *To repair the Badminton & Basket Ball courts.*
4. *To repair the School Boundary Fence.*
5. *To develop the Water Supply*
6. *To procure more desks & chairs for Class-Rooms.*
7. *A Microscope for the Hayman Science Laboratory.*
8. *An Overhead Projector*
9. *To purchase four Invertors for the School*

EX-CO MEETING MAY 17, 2002

Furniture for the classrooms in the old classroom block had been ordered and delivery is awaited. The rehabilitation of the water supply system and wells could not be proceeded with due to heavy rains experienced in the recent past which made it difficult to clean the wells. This project would be executed during the August Holidays.

The Headmaster..... was looking in to the roof of the Old Class room block to determine the extent of the renovations required.

EX-CO MEETING JUNE 15, 2002

Mr. Ruwan Munasinghe mentioned that individual desks and chairs for 2 Classrooms in the old block of class rooms would be delivered that day itself at Gurutalawa in replacement of tables and benches that have existed since the 1950. The furniture was on the way. At this stage, the Head Master requested that an additional 6 tables be provided for the Year 11 Tamil stream. Mr Duleep Kumar, Mr Suresh Thiagarajah and Mr. Prabath Jayasundera agreed to fund the cost of 1,2 and 3 units respectively. The cost of one desk and chair would be Rs.1,532/-.

EX-CO MEETING JULY 19,2002

It was therefore agreed that the Projects Committee would pay special attention to staff quarters and their exact state, what repairs were necessary and what it would cost apart from providing tables, chairs, beds, mattresses, and lockers for the students.

EX-CO MEETING OCTOBER 05, 2002

Mr.Rizvi Jalill undertook to have the 75 chairs gifted by Mr.Kaleel Majeed transported to Gurutalawa within a day or two.

At this stage, the Headmaster requested members of the staff who were present by invitation to speak out and inform the OBA of any problems, suggestions, proposals, etc.

The supply of individual tables and chairs for the class rooms was a long felt and an urgent requirement and that only 30 tables and chairs have been supplied so far.

Its staff and students would be assessed and development work would be initiated in the different areas on a priority basis to be decided upon; that providing staff quarters which were comfortable and also effecting repairs where necessary etc were on the priority list already together with the supply of new individual tables and chairs for the classrooms.

EX-CO MEETING NOVEMBER 29, 2002

The Headmaster reported that the balance chairs donated by Mr. Majeed had been transported and delivered to the school by Mr. Rizvi Jalill.

Z.

DORMS.

EX-CO MEETING APRIL 08,2002

Mr. Sunil Watawala (Vice President) informed those present that one member who preferred to be anonymous and had seen the sad state of the 04 Senior Dorms and the Staff Quarters attached thereto had undertaken its complete refurbishment. This will include attention to the toilets, roof, ceiling, walls, windows and doors, floors, plumbing, electricity, painting etc.

The Head Master stated that in fact an Old Boy Mr.Mahinda Padmasiri had already donated Rs.50,000/- for the refurbishment of the Senior Dormitories. He also stated that work is underway, and that this would be completed by the end of April.

Furthermore he mentioned that he had summoned the members of the Senior and Primary Parent Teachers Association at which he received sums of Rs.7000/- & 5000/- respectively to attend to urgent repairs.

Mr.Prabath Jayasundera requested the Head Master to inform the Executive Committee of the projects that are required to be attended to on an urgent basis at present. The Head Master stated that these were highlighted in his Report at the AGM and mentioned the following:-

- a. to refurbish the Senior Dormitories*
- b. to refurbish the Foster Dormitory*

EX-CO MEETING MAY 17, 2002

The Sub-Committee for Projects with the help of several generous Old Boys was going ahead with identified Projects. The Project relating to the Senior Dorms were going ahead. The Hayman Dormitory was already completed. The other three Dorms were expected to be completed shortly.

The ceiling in the Foster Dorm was in a very poor condition. He was informed that Mr. Kaleel Majeed had agreed to re-do the same.

The cesspit of the Winchester Dorm has been redone. The Foster Dorm has been colour washed. These were done as urgent work and money donated by Mr. Mahinda Padmasiri was utilized with his consent.

The Winchester Dorm needs colour washing.

EX-CO MEETING JUNE 15, 2002

Mr. Sunil Watawala presented the progress of the Sub-Committee for Projects. Mr B A Mahipala who undertook the rehabilitation and refurbishment of the senior dormitories had completed his

project and the students had gone into residence. The members highly commended the effort put in by Mr. Mahipala and it was resolved at the suggestion of Mr Lakshman Jayatilaka to show the appreciation of the OBA and the College to him in an appropriate manner. The Head Master indicated that he would be writing to Mr. Mahipala in this connection.

The Head Master mentioned that students are accommodated in the Senior dormitories according to their Houses and not their ages and classes. Members commended the Headmaster for reverting to this practice.

The ugly spectacle of clothes being hung out to dry on the fences in front of the dorms was referred to by Mr. Mahen Ranasinghe. He also referred to the fact that beds were not being made and clothes were strewn all over and the general untidiness of the senior dorms. In fact he had that morning given a lesson on how a bed should be made to some students in the senior dorms. The Head Master undertook to look into this matter and advice students to keep their dorms in a better state.

Mr. G.S.S. Perera pointed out that students were walking alongside the pool and proceeding to the areas of the dorms at non-swimming times and this should be prohibited, that they should be made to use the path outside the pool. The Head Master agreed to enforce this.

Mr. Suresh Thiagarah pointed out that students were not taking care of the quadrangle in the Junior Dorm area; that students be punished for misuse. The Head Master undertook to look into this matter and ensure the lawn is protected.

EX-CO MEETING JULY 19,2002

It was resolved to send a letter of appreciation to Mr. B.A. Mahipala who at the instance of the OBA undertook single-handedly the rehabilitation and refurbishment of the main block of the senior dorms. The letter was to be prepared by the Senior Vice President. It was also decided to give Mr. B.A. Mahipala 2 free tickets for the Dinner Dance as a token of appreciation of the OBA for his magnanimous gesture of repairing and refurbishing the dormitories.

Mr. Sujeewa Godage had indicated that the Leadership Workshop would be conducted by him after the Prize giving , when the Prefects and Senior Students would be free to attend.

EX-CO MEETING SEPTEMBER 05, 2002

The Headmaster also informed that he proposed to recruit 2 Dorm Masters, only for the purpose of looking after the discipline etc. of the senior students. On this matter there was a long discussion and the Headmaster was advised to recruit persons who were competent to help him with either sports or academic matters in addition to the duties of Dorm Master and further to ensure that the employment was for a fixed term of 1 year on contract to be renewed by him at his discretion. Further they should be in the campus premises during holidays.

As regards the Leadership Workshop the Headmaster undertook to inform a convenient week-end to have the same. Mr. Shervon Fernando was to convey the information to Mr. Sujeewa Godage for implementation.

EX-CO MEETING OCTOBER 05, 2002

Mr. Mahen Ranasinghe pointed out that he had inspected the Senior Dorms today and found that the dorms were very neat and tidy compared to the situation he had witnessed 2 weeks ago when he had visited the College with Mr. Don Gazara. It was suggested that daily inspections of the dorms be held; that a weekly thorough clean up be done on Saturdays and points given as practiced in the past, for the award of a prize (one each for the Junior and Senior Dorms) at the Annual Prize Giving. The Ex-Co expressed its satisfaction with regard to the turnaround in student discipline and tidiness of the Dorms, in the past few months.

Repairs to the Foster Dorm undertaken by Mr. Kaleel Majeed could not be discussed as he was not present.

He mentioned that the Winchester Dorm had been rehabilitated but that it would be necessary to put in beds etc for the use of the students who he is expecting to admit in the year 2003. Also he mentioned that only the toilets of the Winchester Dorm need be attended to now.

Mr Mahen Ranasinghe passed round photographs he had taken two weeks back of the state of the dormitories where beds had not been made including that of a prefect who had gone on leave and the state of the garden immediately behind the senior dorms where rubbish had been dumped. He considered that the situation in the Dorms was now under control after the Leadership Workshop conducted by Mr. Sujeewa Godage. Regarding the Rubbish he wondered why so much was lying around with such a large staff of minor employees available for proper disposal. He had seen no improvement in the drying of clothes all over in front of the Senior Dorms. He suggested that railings be provided out of G I pipes on which washed clothes could be hung on clothes hangers so that drying of clothes could be done in a more organized manner. Mr PJ Fernando undertook to supply the required number of clothes hangers free of cost to the College. Mr. Ranasinghe mentioned that he had witnessed the showers left open in the bathroom while the students were washing their clothes wasting much water. He proposed that large basins to wash clothes be provided.

The Headmaster requested members of the staff who were present by invitation to speak out and inform the OBA of any problems, suggestions, proposals, etc.

Mr. Dikkumbura pointed out that the staff quarters occupied by them near Keble dorm did not have adequate water. This matter was discussed at length. The Headmaster informed that he had applied through the Water Board for a new water connection for the Keble area. Mr Ruwan Munasinghe promised to look into the matter and expedite necessary official formalities. Mr Prabath Jayasundera too promised to use his good offices to have these facilities provided early. He mentioned that if any water meters were required he would supply them free of charge.

Mr. Sujeewa Godage tabled the programme of the Leadership Workshop arranged by him at which School Prefects had participated on September 28, 2002 at his bungalow at Hopton Group in Lunugala. He indicated that further workshops were planned and would be had in consultation with the Headmaster. At this stage, Mr. Mahen Ranasinghe pointed out that he had inspected the Senior Dorms today and found that the dorms were very neat and tidy compared to the situation he had witnessed 2 weeks ago when he had visited the College with Mr. Don Gazara. It was suggested that daily inspections of the dorms be held; that a weekly thorough clean up be done on Saturdays and points given as practiced in the past, for the award of a prize (one each for the Junior and Senior Dorms)

at the Annual Prize Giving. The Ex-Co expressed its satisfaction with regard to the turnaround in student discipline and tidiness of the Dorms, in the past few months.

EX-CO MEETING NOVEMBER 07,2002

Mr. Mahen Ranasinghe reported that after the Leadership workshop conducted by Mr Sujeewa Godage, the dorms on the whole showed a marked improvement in their appearance. Mr.Mahen Ranasinghe informed that he had given the specifications to the contractor to turn out the railings to be installed outside De Saram Senior Dorm for the purpose of drying clothes on clothes hangers. The estimate was awaited.The Headmaster mentioned that at every assembly he is inviting the attention of the students and conveying the impressions of the Old Boys to them. Mr. Mahen Ranasinghe pointed out that on his last inspection on October, 31,2002 the Junior Dorms appeared to be very much better maintained than the Senior Dorms; but that the De Saram Junior Dorm was in a very bad state. The Headmaster noted these observations and agreed to speak to the students regularly, but mentioned that it was not easy to ensure the old standards and obtain quick results. The Ex-Co appreciated that the unhappy situation had been inherited by the Headmaster and assured him of their full support to try to regain at least a part of the old order. Mr. Lakshman Jayatilake suggested that a further Leadership workshop be conducted this time at Gurutalawa with the participation of Mr. Sujeewa Godage and Mr. Mahen Ranasinghe (who would be able to give much assistance) during a day when all the students and prefects were available in school. Mr. Mahen Ranasinghe further pointed out that the main problem in restoring the old order and having better discipline appeared to be the lack of responsible and competent House Masters/Dorm Masters working alongside equally conscientious Prefects. It was agreed to discuss the matter further and see how the Ex-Co could help the Headmaster in this area.

EX- CO MEETING OF NOVEMBER 29,2002

It was decided to have a further Leadership Workshop conducted by Mr. Sujeewa Godage with the active participation of Mr. Mahen Ranasinghe at Gurutalawa in early January with the main objective of improving the tidiness of the Dormitories and the discipline of the students. Mr. Suresh Thiagrajah undertook to check whether the galvanized pipes required for the railings to be installed outside the De Saram Senior Dormitory to enable the students to dry their clothes on the hangers, could be obtained cheaper in Colombo.